IEEE PSES Forensic and Failure Analysis Technical Committee

Core Team Meeting Minutes and Action Items

Meeting Time: March 12, 2009 4:00 – 5:00P Eastern
Attendees: Ivan VanDeWege, Jonathan Jordan, Jack Burns, John
                         Allen, Dennis Beaumont, Robert Schick, Rich Vicars, Darren Slee
Not In Attendance: Bill Drake

Elected Officers:

Chair	Ivan VanDeWege
Vice Chair	Jonathan Jordan
Secretary	Rich Vicars
Communications	Dennis Beaumont

Minutes/Actions:

Meeting was called to order by Ivan VanDeWege.

- Next conference is October 26 – 28th. Intent to present by April 27th. Draft deadline June 1st. Push is to have a formal paper and presentations. Trying to upgrade quality of papers.
- Jonathan Jordan: Screenshots for LinkedIn. Perhaps Doug can help us set up a group. Do we have any control over who sends out emails with it? We could cross reference LinkenIn to ListServ members. **Ivan, Jack, Jonathan to get in contact with Doug to see how PSES group is working this (conference call), and how we can tie LinkenIn in (no pun intended).**
- Jonathan recommended we get PSES business cards to hand out to associates. Do we have a budget for this?
- Do we want List Serve URL on our Web site? Yes
- **Can we use PSES logo on our Forensic and Failure Analysis site? Ivan, ask Doug.**
- Dennis B: Having problems with web page. WYS is not WYG problems – issues with templates. **Ivan to get to get Dan Romans to help Dennis out.**
- Jonathan to include URL and create a group on web page. Then flow piece for people signing up will be complete. The letter is ready. Should strive to send out letters in May/June time frame. Web site needs to be done by May. First rev of website is adequate.
- **Dennis to resend first draft of web site to team to revisit at or before next meeting.**
- Ivan had a request from Kevin Lewis, his manager, to become a member of leadership team. We want to keep group diverse. We think we are at the moment. Our goal is to keep this core team lean, and consider for future sub groups we will form.