

Item no.	Notes	Action by
CALL TO ORDER	The meeting was called to order by the Chair.	None
CHAIR'S REMARKS	Chair welcomed members and guest. The attendees introduced themselves. The chair noted there was not quorum.	None
APPROVAL OF PREVIOUS MINUTES	Minutes from the January 2015 could not be approved.	The chair will send out the meeting minutes for email vote.
AGENDA APPROVAL	Agenda was shown to the attendees.	None
Presentation	No presentations were made	None
Action item #1	<ul style="list-style-type: none"> Two people needed to be changed in the working group roster <ul style="list-style-type: none"> Tim Tibbals –complete Deepak Maragal – unable to attend meetings, so declined via email 	None
Action item #2	<ul style="list-style-type: none"> Set up weekly meetings again <ul style="list-style-type: none"> Only one was held on May 6 	None
New business		
IEEE PC37.1.1 D2.5 Review	Reviewed IEEE PC37.1.1 D2.5 and made some edits as D2.6.	None
PAR Check	<p>The Chair reviewed the proposed schedule:</p> <ul style="list-style-type: none"> Draft done by 01/2015 for final WG review Completion date 05/2015 PAR expires 12/2015 Six month ballot <p>This is not possible with the present version of the draft, even though the content is improving. The discussion was whether to submit a PAR extension for one year or two years. Pros and cons for both approaches were discussed and the chair will submit a one year extension request.</p>	WG Chair to submit PAR extension request good for one year, or until 12/31/2016.
Bi-weekly meetings	The Chair stated that these meetings will start up again to continue review of the draft.	None
ITEMS REPORTED OUT OF EXECUTIVE SESSION	No executive session was held.	
NEXT FACE TO FACE MEETINGS	<ul style="list-style-type: none"> September 14-17, 2015 <ul style="list-style-type: none"> PSRC September Meeting San Diego, CA January 2016 <ul style="list-style-type: none"> JTCM Memphis? May 22-27, 2016 <ul style="list-style-type: none"> Substations Annual Committee Meeting Atlanta, GA 	