

## Meeting Notes of IEEE Subcommittee E0 2010 May 17 – Montreal, QC

### 1. Welcome

- Everyone was welcomed by the subcommittee chair, Randy Clelland.
- The meeting agenda was verbally outlined.
- The purpose of the group is to deal with Operation and Maintenance related IEEE standards.
- An attendance sheet was circulated and 22 were present for the meeting.

### 2. Working Group Summaries

<b>WG-Standard</b>	<b>Status</b>
E1-1127	Chair: Diane Watkins Working group was formed in 2009 and is just getting started to work on the next revision. <b><u>Looking for a secretary and new members.</u></b>
E2-980	Chair: James Sosinski Working group was formed in 2009 and is just getting started to work on the next revision. <b><u>Looking for new members.</u></b>
E3-979	Chair: Don Delcourt Draft 6 of the document was sent to the IEEE editors for their review. In Montreal, the current document will be reviewed and a vote will be held on sending the document for balloting.
E4-1246/1268	Chair: Lane Garrett The document is currently being balloted.
E5-1264	Chair: vacant The document was reaffirmed in 2009. <b><u>There is no current Working Group and members are being sought.</u></b>
E6-81	Chair: Dennis Decosta The Working Group requested a revision to the PAR and expects to ballot the document in March 2011.
E7-1402	Chair: Hassein (Jack) Bashirian Working group was formed in 2009. The scope and purpose for the next PAR is being finalized. Associated with the PAR finalization will be a change in the title to show cyber security is not covered by the guide.
E9-837	Chair: Dave Kelly Working group has completed approximately 75% done with revisions for the next version.

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### **3. Discussion**

- Meeting conflicts. Several members mentioned they have conflicts with workings group meetings: D3 & D9, D1 & E4 and E1 & D9.
- New members would like a way to find out the status of working groups.
- A0 meeting. Is there value in this meeting and the presentations being given? Group consensus was that the meeting should be related to the subcommittees' work. Examples, summary and standards update. Feedback will be given to the B0 subcommittee.
- What is involved in being a working group member? Active participation which means you come to meetings and provide input to the working group's activities.
- Discussed the usefulness of the subcommittee meetings and when they should be held (beginning or end). New attendees present said that they would like to have information up front on the work so they can make decisions before the meeting. Feedback will be given to the B0 subcommittee for consideration at the next general meeting.

### **4. Next Meeting**

The next meeting will be Chicago, 2011 May.

Recorded by R. Clelland