

**Meeting Notes of IEEE WG E2
2010 May 20 – Montreal**

1. Introductions

Jim Sosinski, Chairman, opened the meeting with introductions. There were seven voting members present. Four guests were present. An attendance sheet is provided separately. The member roster was reviewed and it was determined that we had a quorum present at the meeting for voting purposes.

2. Survey

After discussion, a vote was taken to issue a new survey on oil containment practices and passed with all in favor. The old survey was reviewed and revisions were noted. Matt Bauer volunteered to document the revisions and issue a new survey to members by June 1 for review.

3. Scope/Purpose

Considerable discussion took place at the meeting regarding the wording of the scope and purpose of IEEE 980. The existing wording of the scope and purpose was revised accordingly. A vote was taken and all voting members approved the revised wording for the scope and purpose of IEEE 980.

4. Other Discussion

A question was raised if we can refer to specific agencies such as the EPA in IEEE 980. Dave Harris volunteered to follow up on this. He also agreed to follow up on the question if IEEE standards need to be oriented toward international application or if they can be directed mainly at USA application.

5. Action Items

- Matt Bauer will revise the survey and send out for comments by June 1.
- Dave Harris will follow up on using references to government agencies, and the question of orienting standards to the USA versus international.
- Jim Sosinski will send out an email with the link to the Working Group web page.
- Jim Sosinski will submit a PAR revision for the revised scope and purpose.

Recorded by Jim Sosinski