

**Meeting Notes of IEEE WG E2  
October 19, 2010– Nashville**

1. Introductions

Jim Sosinski, Chairman, opened the meeting with introductions. There were six voting members present, including two new members. Eight guests were present. An attendance sheet is provided separately. The member roster was reviewed and it was determined that we had a quorum present at the meeting for voting purposes.

2. Past Meeting Minutes

Meeting minutes from the last meeting in Montreal were read and reviewed with the working group. It was noted that all action items from the previous meeting had been completed.

3. Survey

Comments that were received from working group members on the survey were reviewed. Each comment was individually discussed, voted upon and incorporated into the survey. Questions 2, 4, 7 and 9 were revised. It was decided that the survey would be emailed to IEEE Substation Committee working members and that NRECA and APPA would be contacted to obtain additional potential addresses to send the survey. It was also suggested that we investigate setting up an on-line survey. Matt Bauer will be asked to continue to follow through with the revised survey.

4. IEEE 980 Review Assignments

An overview of the content of IEEE 980 was conducted. No changes to the outline structure were suggested at this time. All members are to review the entire standard. Working group members were assigned to review a specific section of the standard as follows:

References – Jim Sosinski

Definitions – Jim Sosinski

Statutory requirements – Diane Watkins

Oil spill sources – Joe Gravelle

Criteria – Brian Wallace

Containment – Mike McNulty

Control and Cleanup – Don Wengerter

Each person will review their section and submit a “Word” document with tracked changes to Jim Sosinski by March 1, 2011. Jim will pull together all the changes into one document for submittal to members for review and discussion at the next meeting in May of 2011 in Chicago.

5. Other Discussion

A question was raised by a guest regarding the criteria for requiring oil containment for a substation associated with a wind power project. Various members of the working group addressed the question.

6. Action Items

-Matt Bauer to follow through with survey.

-See Item 4 above for review assignments.

Submitted by Jim Sosinski, October 19, 2010