



IEEE
Jordan Section

2011 IEEE Jordan Conference on Applied
Electrical Engineering and Computing
Technologies (AEECT)



AEECT 2011

The University of Jordan

Dec 6–8, 2011

Amman – Jordan

Services Manual



A Letter From The Management:

Dear Valued Participant,

Petra Travel & Tourism Co. is pleased to announce its appointment as the official central reservation agency contractor for **AEECT 2011**, to take place in Amman, Jordan, at the University of Jordan (UJ), from the 6th to the 8th of December, 2011.

Petra Events Management, a specialized division of Petra Travel & Tourism Co. will be in charge of hotel reservation, transportation, and optional tours.

Should you need to book hotel rooms, airport transfers, or join a pre-scheduled tour, please check the services described in the following pages and feel free to contact us within a convenient time. We'll be pleased to assist with all related information, prices, and any necessary arrangements.

For your convenience, you can request services through filling the attached **Reservation Form**. Once we receive your request, we will make the required reservations and inform you. You can use the attached **Payment Form** to pay for and confirm the reserved services. We require that you confirm your reservation by November 30, 2011.

Looking forward to hearing from you, please accept our sincerest regards.

Petra Events Management Team

Petra Travel & Tourism Co.

Fax: +962-6-567 19 30 or +962-6-563 91 90 Tel: +962-6-567 19 29 or +962-6-569 00 62

E-mail: event.executive@petratours.com or events@petratours.com Web Site: www.petraevents.com

Hotel Accommodation			
Hotel Name	Single Room Rate in USD	Double/Twin Room Rate in USD	Remarks
Holiday Inn Hotel, 5*	125.00	135.00	15-minute drive to UJ
Al Fanar, 4*	65.00	75.00	10-minute drive to UJ
Arena, 3*	45.00	50.00	10-minute drive to UJ
IBIS Hotel, 3*	55.00	65.00	15-minute drive to UJ
<p>** All room rates are in USD inclusive of taxes & breakfast. ** Shuttle bus service is provided from/to above listed hotels, compliments of UJ.</p>			

Limousine Transfers		
Price per vehicle per one way transfer in USD		
Transfers	Full Size Vehicle 1-3 Persons + Luggage	Minivan 4-6 Persons + Luggage
From Queen Alia International Airport to Hotel in Amman	40.00	50.00
From Hotel in Amman to Queen Alia International Airport	40.00	50.00
Airport Meet & Assist (price per person)	8.00	

Optional Tours on Dec 9, 2011

Option	Trip	Price Per Person in USD
Option 1	<p>The Red Rose City of Petra Trip to Petra Full day; including transport, entrance fees to Petra, short horse ride on Petra site, buffet lunch at Basin restaurant + water & 1 soft drink, accompanying English speaking guide. Minimum 20 participants.</p>	150.00
Option 2	<p>Wonders of the World 2 days / 1 night Trip to Petra with overnight in Wadi Rum; including transport, entrance fees to Petra & Wadi Rum, short horse ride in Petra, lunch at Basin restaurant on Petra site + water & 1 soft drink, overnight in tents in Wadi Rum with BBQ dinner, 3 hrs 4 x 4 in Wadi Rum, lunch in Wadi Rum, accompanying English speaking guide. Minimum 20 participants.</p>	265.00
<p>** Please note the detailed program of each trip in the following pages.</p>		

The Red-Rose city of Petra [Full Day Visit]

This is an enchanting tour of Jordan's Red Rose city of Petra.

To reach the city, you will ride on horseback [for short distance] and walk on foot through the awesome Siq, an immense crack in the Nubian sandstone. Near the end of the passage, Petra's most impressive monument, Al Khazneh [The Treasury] appears. It is by far, one of the most elegant remains of antiquity, carved out of the solid rock from the mountain. Beyond al Khazneh, you can continue on foot to the Deir [Monastery] and the Roman-style Palace Tomb.



Tour program:

- Pick-up time: 08:00 am, Hotel Lobby in Amman
- 08:00 - 11:30 hrs – Transfer to Petra via the Desert Highway
- 11:30 – 13:30 hrs – Petra site visit including a short horse ride, walk through the 2 km Siq, stop in front of the Treasury, the most famous monument in Petra, for snap shots, visit Roman Amphitheater & other monuments located on the way to Basin Restaurant
- 13:30 hrs – 14:30 hrs – Buffet lunch at Basin restaurant on site
- 14:30 – 16:30 hrs – Walk back from Petra Basin to the site entrance
- 16:30 – 20:00 hrs – transfer back to the hotel in Amman

Services included:

- ✓ Transportation by A/C coach
- ✓ Accompanying English speaking guide
- ✓ Entrance fees to Petra
- ✓ Short horse ride on Petra site
- ✓ Buffet lunch at Basin Restaurant

Not included:

- × Tips & gratitude for guide, driver, horse boy in Petra, restaurant staff
- × Donkeys, camels & carriages on Petra site
- × Beverages with lunch
- × Any other personal expenses



Wonders of the World 2 Days / 1 night



Day 01 – Amman– Petra

08:00 Hrs. Pick-up from your hotel in Amman and direct transfer to Petra via the Desert Highway. This day, you will explore one of perhaps the most stunning site in the entire Middle East – the legendary “Red – Rose” city of Petra carved out of craggy rocks by the Nabateans, an industrious Arab people, who settled in the South more than 2,000 years ago. Fortified behind a narrow, deep Siq [gorge] that slowly winds through a massive rock wall, the majestic façade of the so-called ‘Treasury’ [Al-Kazneh] rises up with a breath taking view as you emerge into the sunlight. After lunch at the Basin Restaurant in Petra and over 1-hr drive south of Petra will bring you to magical **Wadi Rum**, a vast, silent landscape of ancient riverbeds and pastel-colored stretches of sandy desert, dinner & overnight in Wadi Rum Camp among the mountains.

Day 02 – Wadi Rum – Amman

09:00 Hrs. Breakfast at the camp. Then by jeep, for around three hours, you’ll explore the ancient valleys where the elements of nature have modeled and carved out extraordinary vistas and have left strips of scorched earth and stretches of sand which change into shades of yellow, red and orange. Among the famous sites to see are: Lawrence of Arabia’s springs, Jabal Khaz’ali, the Mountain of the Seven Pillars of Wisdom and the moving sands. After lunch in Wadi Rum transfer to hotel in Amman or Queen Alia airport.



Services included:

- √Transportation by A/C coaches
- √ Accompanying English speaking guide
- √ 1 night accommodation on HB Wadi Rum Camp
- √Entrance fees to Petra & Wadi Rum
- √Accompanying guide .
- √ Short horse ride in Petra
- √Three-hour jeep safari in Wadi Rum
- √Lunch in Petra
- √Lunch in Wadi Rum

Not included:

- ×Tips & gratitude for the driver, camp staff, local guide, horse boy in Petra.
- ×Beverages with the meals
- ×Any personal expenses





RESERVATION FORM

For hotel bookings, transfers, and optional tours, please complete this form and send it by email or fax or contact us directly (the contact information is shown at the end of this page).

Title Mr. Ms. First name Family name

Company/Institution

Fax Telephone

Mobile E-mail.....

City..... Country

Hotel Name	Number of Rooms	Check-in Date	Check-out Date	Single or Double	Notes

Limousine Transfers	Date	Pick-up Time & Place	Drop-off Place	Vehicle Type
1. Airport to Hotel in Amman				
2. Hotel in Amman to Airport				

Flight Details					
Arrival	Carrier/Flight No.		Departure	Carrier/Flight No.	
From			To		
Date			Date		
TIME/ETA			Time/ETD		
Arrival Meet & Assist	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Departure Meet & Assist	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Option	Tour	Number of Persons
Option 1	The Red Rose City of Petra	
Option 2	Wonders of the World	
Remarks:		

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PAYMENT FORM

Following the submission of your Request Form, we will email to you a confirmation of your reservation. To guarantee your reservation and make your payment, please complete and return this form.

Payment Method:

Credit Card

Bank Transfer

For credit card payment, please complete the following section:

Visa

Master Card

I authorize Petra Travel & Tourism Co. to deduct the amount of:

Card no: Expiration date:

Numbers shown on the back of the card next to signature or CVV2:

Billing address:

Name of card holder and address if different from above:

Name: Address:

Signature of card holder: Today's date:

For bank transfer payment, please make the payment to the following account:

Bank Account: Petra Travel & Tourism Co.
Bank: Standard Chartered Bank Ltd.
Bank Address: Shmeisani Branch, P. O. Box. 926190
Amman 11110 – Jordan
Account No. in USD: 01-01-2067099-02
Swift Code: SCBLJOAX

* Please note that for credit card payment and/or bank transfer there is an administrative fee of 3.5% of the total amount that will be added.

**Total balance must be settled no later than Nov 30, 2011.

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