



## **Section 5.3 Vice-Chair of Professional Activities**

**Objectives:** IEEE is the world's largest professional association advancing innovation and technological excellence for the benefit of humanity. IEEE is the trusted “voice” for engineering, computing and technology information around the globe. Being technically proficient is only part of what makes an individual become successful in the ever-changing global economy and advancing technology. Increasingly, organizations are beginning to recognize the added benefits of improving their employees' professional development (non-technical contributing to members' careers) skills and are providing training for that purpose. This is the need of the day recognized by IEEE focusing on industry relations and practitioners. The primary objective of Professional Activities (PA) of the IEEE Region 10 is to promote the professional interests of its members, as well as provide a mechanism for communicating members' views on their professional needs. To facilitate this, the Professional Activities Committee in partnership with various IEEE sections, conduct programs of relevance for professional development of its members. The Vice Chair of Professional Activities Committee (PAC) through the relevant R10 Coordinators interacts with the Industry in the region to provide a platform for networking and member engagement.

### **General Responsibilities of the Vice-Chair, Professional Activities Committee (PAC):**

- Reporting to R10 Director, VC of PAC serves as a Region 10 Executive Committee Member participating in both the Region 10 Annual Executive Committee Meeting and the Region 10 Annual General Meeting, normally held annually,
- Serves as a member of Region 10 Operations Committee which focuses on strategic growth of the region,
- Responsible for the coordination of activities involving professional development of IEEE members. Activities include workshops, training programs, working with other ecosystem players, in addition to support and award systems,

- Coordinate the requirements for member satisfaction through the activities of R10 Coordinators.
- Coordinate the requirements of member development, through shared responsibility, of supporting methodologies in the critical areas of member information, education and training.
- Co-ordinate and work together with the Region 10 Group Committees represented by its Coordinating Chairs to achieve the set goals of IEEE Region 10 which may include:
  1. Awards & Recognition Coordination Committee
  2. Educational Activities Coordination Committee
  3. Electronic Communication and Information Management (ECIM) Coordination Committee
  4. Professional Activities Coordination Committee
  5. Strategic Planning Coordination Committee
  6. Individual Benefits and Services Coordination Committee
- Review the budgets presented by the Group Committee Coordinators and discuss in Ops Com meetings for final approval and feedback.
- Report the progress of R10 Professional Activities to R10 Ops Com for monthly review and relay the feedback of the review to the coordinators in the R10 Professional Activities Group.
- Coordinate and support the activities pursued by coordinators in the R10 Professional Activities Group
- Promote the collaboration between R10 Professional Activities and other R10 particularly Industry Relation Committee and Young Professionals,
- Join the discussion of various R10 activities and strive for best possible performance of R10.

*Encl.: Please refer to individual Ops Manuals of each of the R10 Coordinator under the Professional Activities (PA) Group.*

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Reviewed and updated by Prof. Borhanuddin Bin Mohd Ali in September 2017

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