

Staple receipts
on REVERSE
side in THIS
corner

4.00 PROGRAM DISBURSEMENTS (Expenses)

4.10 Meeting & Social

- 4.11 Section Meetings (other than the following) _____
- 4.12 C&C Chapter _____
- 4.13 Power Eng. Chapter _____
- 4.14 Membership Notices _____
- 4.15 General Mailings _____
- 4.16 Annual meeting _____

Check Number:

Amount:

Date:

4.20 Publication Expense

- 4.21 Newsletter Expense _____
- 4.22 Web site _____

4.30 Advertising – IEEE _____

4.40 Advertising - Non IEEE _____

4.50 Conference Expense

- 4.51 Section Congress Expense _____

4.60 Educational Activities (for members) _____

4.70 Professional Activities

- 4.71 PACE Expenses _____
- 4.711 Science Writing Contest _____
- 4.72 National Eng. Week _____
- 4.73 Internet Access _____
- 4.74 Professional Activities (other) _____
- 4.75 Seminars _____
- 4.76 Consultants Network _____

4.80 Student Activities

4.85 Awards and Grants

- 4.851 McEachron Fund _____
- 4.852 BCC Award _____
- 4.853 Speakers Gifts _____
- 4.854 Science Scholar Award _____
- 4.855 Member Child Awards _____
- 4.856 Science writing _____
- 4.856 Achievement Award _____

5.00 MGMT. & GENERAL

5.60 Office Expenses

- 5.6.1 Exec Board Committee Meetings _____
- 5.6.2 Chairman's Fund _____
- 5.6.3 Secretary & Treasurer _____
- 5.6.4 Netcom fees _____
- 5.6.5 Other _____ (explain) _____

6.00 MISCELLANEOUS _____ (explain) _____

Check payable to name:

Address:

Type and purpose of expense:

Signature of requestor:

**Signature of the Officer or Committee Chairman
responsible for the budget item:**