

EXHIBITION MANUAL FOR

The 2nd IEEE International Power & Energy Conference (PECon 2008)

Zon Regency Hotel, Johor Bahru, MALAYSIA

1st to 3rd December 2008

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1) OPERATIONS SCHEDULE – ZON Regency Hotel

Exhibition is scheduled for three days (1st to 3rd December 2008). The build-up and tear-down period are as follows.

Build-Up Period	Date	Time
Official Contractor build-up	30 Nov 08	TBA
Moving-in of Exhibits	30 Nov 08	TBA

Tear-Down Period	Date	Time
Removal of light/hand carriable exhibits and personal property	3 Dec 08	TBA
Tear-down of Exhibition Booths	3 Dec 08	TBA

2) STANDARD ALLUMINIUM PROFILE EXHIBITION BOOTH

Specifications - White formeca 10ft x 10ft x 8ft height inclusive of :

- 13amp switch-socket outlet
- 2 units plastic chairs
- 1 unit table 2ft x 4ft
- Carpet
- 2 unit flourescent lights

IMPORTANT!

Standard location: A 13 Amp socket outlet will be installed on ground level, along the back wall. If additional sockets/other items are required, please inform us in advance. Please note, surcharges of 50% will apply to on-site orders.

3) PRICE

RM2500.00/Booth inclusive of meals for two people