

IEEE Central Subsection Meeting
Minutes of the meeting held on 25th June 2007

Members present: Richard, Subhas, Duncan, Keith and Mengjie
Apologies: Murray, Greg, Colin, Edmond, Mansoor and Bob

Minutes of the last meeting: Agreed in principle.

Update of section status:

Subhas reported that the complete application along with all supporting documentation has been submitted to IEEE HQ Regional Activities. The meeting was held on 16th June which was chaired by Janina Mazierska. We have not heard anything yet; but we hope to receive some good news soon.

Financial report:

Duncan reported the financial status has not changed at all. IEEE usually starts disbursement of funds from April but so far we have not received any money.

Action: Duncan will contact IEEE South to determine whether they have received the rebate from IEEE HQ.

Meeting activities

June 20 breakfast meeting: Mr. Keith Morris attended the meeting and reported that Douglas Webb's public lecture was a great success. It was attended by around 75 people. Mr Brian McGlinchy was there to organise everything and Dr Peter Komisarczuk was there on behalf of the IEEE.

Action: Letter to be written to thank them on behalf of our Subsection (Richard and Subhas to attend to this matter.)

Action: Keith will write a short report and this will be used to update the website and newsletter.

Professor Gurvinder Virk will be contacted to give a presentation some time in July 2007, the week starting 23rd July.

Action: Richard and Subhas will contact Prof. Virk to schedule the time and venue.

Action: Meng to determine the availability of the room in Victoria University once again.

All members are requested to think of potential speakers for upcoming months.

Student membership

The members have discussed many options but still some concrete proposal needs to come.

Newsletter

A newsletter needs to be prepared with the following items

1. The current financial situation of the subsection is low: We would welcome sponsorship for meeting activities
2. Student activities
3. Breakfast meeting
4. Status of section approval

Web reports

Richard requested Keith to update the web site and upload few other activities, if any. Keith reported that IEEE HQ has recently changed their server from Unix to Linux. Some issues were resolved.

The newsletter to be uploaded as and when it is ready.

Other business

None

Next committee meeting

The members all agreed to have the next meeting on 30th July, 2007 at 4.30 pm. The meeting is planned to be conducted via the usual audio-link.