

## **Minutes on the meeting held on 30<sup>h</sup> June, 2008**

(Even though the meeting did not have the quorum but it is good to consider it a meeting for the purpose of counting )

Present: Murray Milner, Richard Harris, Subhas Mukhopadhyay, Edmund Lai

Murray chaired the meeting. The meeting took place via skype.

Minutes of the last meeting: Agreed in principle.

### **Discussion on Chapter formation:**

Proposal submitted by Edmund for the Joint Chapter: After some discussion Edmund was advised to collect a few more member's names and apply again via email. At least 15 members will be useful.

For the formation of Robotics and Automation chapter, it was discussed and decided that all members of the committee will be asked whether we provide the support, with a financial support of around NZ \$200.00 for the start-up activity.

**Discussion on Breakfast meeting:** Most of the members are of the opinion that the first meeting being committed by Murray should go ahead as it is with IEEE will share a part of the expenses along with IET and IPENZ. IEEE will take membership forms to promote the membership. Murray noted that through an unexpected sponsorship from Transpower, the financial outcome for the breakfast meeting is looking much more positive.

Members do not believe that IEEE should go ahead to support the second meeting. Bob explained that with the current political situation IEEE doesn't have anything to gain as such.

Richard suggested that we can have a more detailed discussion when we will have a full committee quorum.

### **Post-graduate presentation:**

This year it will be at VUW, Wellington. Subhas will liaise with Peter and Mengjie of VUW for the finalization of date and venue.

### **Report on technical meeting**

Subhas and Richard will prepare a report on the technical presentation held on 14<sup>th</sup> April at Massey University Palmerston North campus. The speaker was Prof. Stephan Hussmann, Germany. The venue was Masrden Theatre, Science Tower B, near the main Library.

Following input on this meeting and the combined breakfast meeting, the draft Newsletter will be revised and distributed.

**Next committee meeting**

The members all agreed to have the next meeting on 28<sup>th</sup> July. The possibility of a face-to-face meeting will be explored and will be held in Wellington, given sufficient support from committee members.