

Minutes of the meeting held on 6th October, 2008

Apologies: Edmund Lai, Greg Bruce, Ramesh Rayudu, Bob Hodgson, Peter, Mengjie, Murray and Mansoor

Present: Richard Harris, Subhas Mukhopadhyay, Duncan Hall, Keith Morris

Welcome: Richard chaired the meeting as Murray was absent. The meeting took place via a teleconference call.

Minutes of the last meeting: Agreed in principle.

Correspondence:

There are many correspondence from IEEE. We need to decide whether to apply for any award?

Gold award?? Is there any candidate?

Finance report:

Duncan has handed over a cheque book to Palmerston North. Duncan would like to get a summary of the issued cheques which are signed by Subhas and Richard.

Duncan will not be continuing in the coming year. So we have to find his replacement.

Post-graduate presentation:

Post-graduate event with 20 presentations was a highly successful event. Definitely the event provided a very good opportunity to the students for networking among them and to know each other. The students branch was officially formed and Matthew Gray was selected as the chair. Matthew will be included in the committee meeting from next meeting.

Three prizes were decided for the students presentation each of 150 dollars book prize.

Richard has organized one prize from Bennett Palmerston North.

We need to discuss about the other two awards.

Student Branch:

Officially we have now a student branch.

IEEE's 125 years celebration:

Students activities need to be encouraged.

AGM:

The date and time for the AGM need to be discussed and decided.

Next committee meeting

The members all agreed to have the next meeting on 3rd November, 2008..