

Minutes of the meeting held on 26th January 2009

Present: Murray, Richard, Subhas, Sen Gupta, Bob, Keith, Ramesh, Sajal, Mansoor and Mengjie.

Apology: Edmund, Matthew, Theresa

Murray chaired the meeting, welcomes everybody in the first meeting of 2009.

The minutes of the last meeting held in October 2008: agreed in principle.

Finance report: Sen Gupta has circulated the latest finance situation to everybody. There is one outstanding cheque of an amount of \$123.19 sent by Edmund spent towards the expenses for the talk of Prof. Wang.

The expenses of AGM is yet to come. Murray will finalise the account and send to Sen Gupta for reimbursement.

Annual reporting: All meetings have been reported. So, for qualifying the rebate the chairman's report and treasurer's report to be submitted by the deadline 20th Feb. 2009.

For chairman's report all members are requested to send their membership number and other details to Murray as soon as possible.

Bank statement has not come to Sen Gupta, he has to enquire it at the local westpack bank.

Sen Gupta has to prepare the finance report and need to submit the report.

Website: Keith will look into it.

Membership development: Ramesh has not yet received the membership list. Murray will look into it.

High Grade Membership elevation Committee: 3 members, Bob, Richard and Subhas have been selected for the committee. The main purpose is to encourage members with sufficient experience to apply for the senior members as well as higher grades. A few more dollars will come to section if few more members are elevated to the higher grades.

Students' branch: Matthew could not attend the meeting. He will update the report of the student branch and will provide the officers' details.

Theresa is not available for WIE report.

Chapter formation: Edmund will update it.

Future meeting: Everybody is asked to see the possibility of organizing seminars by distinguished speakers. The speakers can be from NZ too.

There is a possibility of a visit by DL of IEEE Sensors council to visit during October.

TENCON 2012: There were some discussions for organizing TENCON 2012. Some members pointed out that there were a lot of works involved and NZ may not have all resources to organize it.

Some members went in favour of organizing it and they strongly believe that NZ has all resources for organizing big conference.

No conclusion has reached and there need to be more discussions.

It will be good to involve both the North and South sections and prepare for the bid.

Technical support: Murray will ask Edmund to provide more details about the level of the conference, technical committee, review process etc. and will be discussed in the next meeting.

Next meeting: the next meeting will be held on 23rd February at 4.30pm.