

Minutes of IEEE Central Section Committee Meeting

1 September 2009, at 4.30 pm

Present: Murray, Keith, Richard, Subhas, Gourab, Pawel, Mengjie, Mansoor, Chris, Ramesh, Fahim

Apologies: Bob Hodgson, Sajal, Edmund, Theresha, Matthew

Minutes of the last meeting were amended and confirmed.

No new matters arisen.

Finance

The rebate cheque has been realised. Currently the bank balance is NZ \$15,300.00. Expense for the joint breakfast meeting is to be paid. The expense for the Central section is roughly 330 dollars. A cheque may be issued to Murray on Friday (4th September).

Website

Keith has updated the web site. Now the details of the events such as 125th anniversary as well as the post-graduate presentation are available in the web site. For the 125th anniversary there is some typo regarding Prof. Bob Hodgson, which has come due to cut and paste, that will be rectified.

The information related to the coming events has gone to 242 members of the central section.

Membership development

The audio system of Ramesh was not working properly but using skype chat Ramesh informed that he is working on the membership arrears and will send a letter soon.

Students branch and Post-graduate presentation

Regarding the post-graduate presentation, the notice has already gone to students and the students have started giving their names. So far we have 16 students, 9 are from Massey and 7 are from Victoria.

The prizes need to be decided. Bennett Bookshop (Palmerston North) has supported 300 dollars worth of book coupons. Thanks to Richard. The prizes for the competition will be first prize : 300 dollars, two runner-up: 150 dollars.

The judges will be Murray, Ned (will be contacted by Ramesh). John will not be available. Meng informed that he will ask Peter to be the 3rd judge.

Keith will arrange to circulate a notice.

Meng will also arrange the car permit for 3 cars from Palmerston North.

Richard will organize the certificates for all participants and the winners.

All participants will be provided IEEE students membership for one year.

Women in Engineering activities

Theresa has been contacted, but continues to be unavailable. Murray will continue to contact her, but to date she has not attended any meetings.

Chapter activities

Edmund was not available.

Technical presentation and future events

The postgraduate presentation competition to be held on the afternoon of 4 September at Victoria University, Government building at 2.0 pm..

The following event is on 1st October, the celebration of 125th anniversary of IEEE. Professor Bob Hodgson will deliver a presentation on Sparking a Revolution- Marconi, Shipwrecks and Murder, The venue has been decided. VUW will be a sponsor of the event. Bing an university sponsored event, the cost of venue will be 200 dollars.

There will be some cost associated with catering.

Keith will organize a notice to all members and the website will be updated. Keith informed that in the IEEE 125th year anniversary's website's our event has appeared.

There is a visitor from University of Limerick visiting Subhas. Dr. Sinead o'Keeffie will will delivering two seminars, one at Massey PN and another at VUW, Wellington. The date for PN seminar is 14th October and for Wellington is 21st October. Subhas will contact Keith with details of the seminar for the circulation of notices.

125th anniversary

The venue is still under discussion, most probably it will be at VUW. The section will spend some money (of around 500 dollars) for the event.

Financial Support to students to attend Australasian Computational Intelligence Summer School

There was a long discussion on the issue. The committee's decision was as follows: The committee will discuss the modalities and produce a guideline to support this type of activities. If the event is an IEEE event, we may be supportive. A few modalities which will be discussed in the coming months are as follows:

- >> Discuss the criterion of support
- >> Define the type of event,
- >> Determine the modalities,
- >> Application procedure
- >> Allocate support fund based on a rigorous process.

A budget at the beginning of the year is to be prepared and some amount of money is to be allocated to support this type of activity. It will be discussed sometime in February meeting.

Newsletter

The next newsletter is scheduled to be prepared by Mansoor Shafi and published at the end of September.

Next Meeting: It may be face to face meeting and will be held on 1st October 2009 after Bob's presentation.