

# Minutes of IEEE NZ Central Section Meeting

**Date:** Tuesday 1 November 2011

**Time:** 4:30pm – 5:30pm

**Location:** Skype conference call

**Attendees:** Donald Bailey, Pawel Dmochowski, Gourab Sen Gupta, Gideon Gouws, Richard Harris, Chris Hollitt, Chuan-Zheng Lee, Rahul Mehta, Keith Morris, Aaron Reid

**Apologies:** Fahim Abbasi, Murray Milner, Winston Seah, Mansoor Shafi, Mengjie Zhang

## Agenda

- 1) Welcome (Richard)
- 2) Apologies
- 3) Minutes of the last Committee Meeting
- 4) Matters arising
- 5) Chair report (Richard)
- 6) Secretary's report (Pawel)
  - a. Correspondence
- 7) Finance Report (Sen Gupta)
- 8) Webmaster Report (Keith Morris)
- 9) Membership Report (Aaron Reid)
- 10) Student Branch Report (Fahim Abbasi)
- 11) GOLD activity (Chuan-Zheng Lee)
- 12) General Meetings
  - a. Industry Event?
  - b. Annual General Meeting?
  - c. Additional Topics
  - d. Speakers
  - e. Dates
- 13) Conferences
- 14) Any Other Business (AOB) – please advise
  - a. Region 10 PES Chapter Chair Meeting
- 15) Next Meeting

## Minutes

Item	Discussion	Actions
1	Richard welcomed everyone to the meeting.	
2	Apologies were noted.	
3	Previous minutes (11 October 2011) as circulated were noted. The minutes were confirmed as a true and accurate record of the meeting.	
4	Matters Arising:  Gourab has talked to Prof. Kim Jong-Hwan who agreed to give a 30 min presentation during the AGM.	
5	Chair Report:  Richard reported that the GOLD affinity group has been formally approved.  Confirmation of the Student Branch formation at Massey PN was received. The branch had originally been associated with the NZ South Section, but this is being corrected.  Richard noted the special issue of the R10 newsletter dedicated to the student event held in the North Section at Auckland.	
6	Secretary Report:  Pawel had nothing to report.	
7	Finance Report:  Gourab noted that in the last weeks 13-14 Student membership reimbursements have recently been signed off, the majority of which are from VUW students.  The October statement will be available shortly. There were no major expenses.  It was noted that the AGM will be a major upcoming expense.	
8	Webmaster Report:  Keith noted that a notice was sent out about the Transmission Tomorrow The Technical Side event as well as the FPGA event in Palmerston North	
9	Membership Report:  Aaron reported that since the last meeting the Section gained 2 members for a total of 305, including 41 GOLD members.	

10	<p>Student Branch Report:</p> <p>Fahim was an apology. A report submitted prior to the meeting included a suggestion that an event is being organized for the new Student branch at Massey PN. November 14<sup>th</sup> is being considered such that this event falls prior to the end of the examination period.</p> <p>Chuan-Zheng pointed out that preliminary plans are underway to hold a NZ Student Congress in Wellington. It was suggested that the Section contributes approximately \$300-\$500 to the event. This is still in the formative stages with details to follow.</p>	
11	<p>GOLD</p> <p>Chuan-Zheng updated the Section on the GOLD activities, including the upcoming inaugural event.</p> <p>A representative of NZ North GOLD suggested that a joint electronic newsletter is produced by the North, Central and South groups.</p> <p>It was suggested that the Section will contribute \$300-\$500 for the kick-off event.</p>	
12	<p>General Meetings:</p> <p>A room has been booked at the James Cook Hotel for the AGM on Thu 8 December at a cost of \$300. Gourab has been in contact with to Prof. Kim Jong-Hwan regarding the talk. It was suggested that the event begins at 6pm with drinks and nibbles for the first 45 minutes.</p>	
13	<p>Conferences.</p> <p>Upcoming conferences include:</p> <ul style="list-style-type: none"> <li>• ICARA is scheduled just prior to the AGM, specifically 6-8 December.</li> <li>• ENZCon is to be held in Palmerston North 21-22 November.</li> <li>• ICST Sensors conference will be held 29 November – 1 December (Tutorial on Monday, 28 November).</li> </ul>	
14	<p>A request from the PES chapter chair, Ramesh Raydu, had been made for assistance to attend a R10 PES Chapter Chair meeting in Perth. It was decided to provide \$400 towards the cost of attendance, in addition to the \$300 seed funding to the PES Chapter.</p>	
15	<p>Next Meeting was to be held on 8 December at the AGM.</p>	<p>Gourab to circulate the 2010 AGM minutes.</p>
	<p>The meeting ended at 17:43</p>	

