

Minutes of meeting for the IEEE New Zealand Central Section Committee

Held on 11 September 2013 at 16:30 via Skype

Present: Murray Milner (chair)
Keith Morris
Rahul Mehta
Aaron Reid
Ian Woodhead
Terence Betlehem
Pawel Dmochowski

1. Welcome

Pawel Dmochowski opened the meeting at 16:40.

2. Apologies

Apologies were received from Richard Harris and Donald Bailey for their absence.

3. Minutes of previous meeting

Rahul/Aaron. That the minutes of the IEEE New Zealand Central Section Committee meeting held on 14 August 2013 be confirmed as true and correct record.

Carried unanimously.

4. Matters arising

There were no matters arising – not otherwise covered on the agenda.

5. Chair's Report

Murray noted that Rahul passed on his resignation due to move to Auckland. Rahul was thanked for his leadership within the Section and particularly his contribution to the GOLD Affinity Group. Rahul commented that he will look for a successor.

Murray updated the committee on the process of rationalisation of Comms/Info Theory/Signal Processing Chapter. Specifically each section will establish a Communication Chapter. There will be a national joint Signal Processing/Information Theory Chapter, to reflect the number of potential members.

Finally, an issue of Student Member recruitment was brought up, in conjunction with the matter of student membership fee subsidy.

6. Secretary report

Richard was an apology

7. Finance Report:

Donald was an apology. According to the figures provided over email prior to the meeting, the Section's finances are as follows

Previous balance \$14378.10
Income: \$6.27
Interest \$6.27
Expenditure: Nil
Balance as of 14 August: \$14384.37

It was noted that upcoming expenses will include:

- Sponsorship of NZ Wireless Workshop
- Talk by Prof. Paul Debevec

- Talk by Dr. G. Kumar Venayagamoorthy
- Postgraduate Presentation Event (prizes and refreshments)
- Joint Breakfast contribution
- ICC2013/ICASSP2013 Feedback Event
- AGM

8. Webmaster report

Keith noted that he received and forwarded notices of the talks by Prof. Paul Debevec and Dr. G. Kumar Venayagamoorthy. Ian asked that information about the IEEE Sensors Application Symposium (Queenstown, Feb 18 -19), should be added to the website. It was also noted that details of ATNAC should also be included. Keith to request information from Richard Harris.

9. Membership Report

Aaron noted the current membership numbers

Affiliate	10
Associate Member	8
Fellow	3
Graduate Student Member	34
Life Member	7
Life Senior	4
Member	188
Senior Member	29
Student Member	8

For a total of 291 members.

Pawel commented on the relatively low number of Senior Members, and it was pointed out that we should encourage members to seek elevation to this class.

10. Industry Report

Rahul reported that the talk by Prasan De Silva on Cellular Offloading held in June was particularly well received. A suggestion was made to also invite David Havercroft to present a seminar on LTE.

11. Student Branch

Both Ayesha and Henry were absent. It was noted that it would be good to follow up with both regarding the PG Presentation Event.

Murray brought up the question of student membership sponsorship, inquired if there is support for retaining it. Rahul commented that this is a good incentive to get increase student participation. More graduate student members would help in revitalising student branches. Murray supported this notion.

12. GOLD

Rahul noted the transition with his upcoming departure.

13. Technical Chapters

a. *Joint Chapter of the Instrumentation and Measurement Society*

Ian noted the upcoming IEEE Sensors Application Symposium, taking place in Queenstown, on Feb 18-19. Further information will be distributed.

b. Joint Chapter of the Communications, Signal Processing and Information Technology Societies

Terence noted the he is actively involved in the new configuration of the chapters. Dialogue is ongoing with the North and South about the merger of the joint Signal Processing and Information Technology. Signatures will be needed for the petition.

c. Chapter of the Power and Energy Society

Ramesh was an apology.

14. General Meetings

It was noted that Rod Drury (Xero CEO and founder) was asked to talk about cloud applications and developing the capabilities at the Joint Breakfast. A tentative date at the last week of October is being considered.

Pawel will organize ICC/ICASSP feedback event, targeting week of 21 October.

It was suggested that a celebration for Mansoor Shafi's award of the New Zealand Order of Merit be held at this year's AGM.

AGM: It was noted that it may be advantageous to book the AGM venue in conjunction with that for the joint breakfast. A VUW location at the Pipitea campus is a backup. Currently the first week of December is being considered. Murray pointed out that with a number of committee members departing it was important to find new active members.

Terence pointed out that Paul Debovic will be presenting on the upcoming Friday at VUW.

15. Conferences

As discussed under items 13 and 14.

16. Awards

There were no items to discuss.

17. AOB

There was no other business to report.

18. Next Meeting was scheduled for Wed 9 October at 4:30 pm via Skype.

19. Meeting concluded at 17:30.