

	<ul style="list-style-type: none"> • Call for Volunteers – IEEE Awards Board (0520_05C) • R10 Newsletter Submissions (0520_05D) • Candidate support – R10 Director-Elect Kukjinchun (0520_05E) • Candidate Petition – Division III Director-Elect Bhargava (0520_05F) • Individual Benefits and Services Support Fund (0520_05G) 	
6	Secretary report No report – items of correspondence are distributed	
7	Finance Report (Ramesh Rayudu) <ul style="list-style-type: none"> • Status of signatories / internet banking (<i>Murray to create letterhead & draft letter</i>) 	Catch up on urgent cheques, when Donald is in Wellington on Queen's Birthday weekend – arrange to meet with Ramesh and Murray .
8	Webmaster Report (Richard Harris / Terence Betlehem) <ul style="list-style-type: none"> • Status of information on each branch and group for website • Updating Section Website (0520_08B) 	Terence to update with Chapters.
9	Membership Report (Aaron Reid) <ul style="list-style-type: none"> • March Membership Development Report (0520_09A) • Section Vitality Dashboard (0520_09B) • Membership development webcase (0520_09C) • I Joined IEEE contest (0520_09D) • April Membership Development Report (0520_09E) • Membership development plan <p>Current membership numbers: 261 Active, 41 Gold members, 51 in arrears.</p>	Aaron to send a letter to those in arrears.
10	Awards (Gourab Sen Gupta) <ul style="list-style-type: none"> • Call for Medal Nominations (0520_10A) • MGA William W Middleton Distinguished Service Award (0520_10B) • MGA Outstanding Section Award (0520_10C) 	
11	Industry Relations Report (Duncan Hall / Murray Milner) <ul style="list-style-type: none"> • October event (<i>Murray to look at and apply for funds through "Celebrating through Industry Day"</i>) 	
12	Student Branch and Chapter reports	
12a	Massey Student Branch (Debraj Basu) <ul style="list-style-type: none"> • Matlab tutorial Good response (15 attended on 14/5) one more session to go on 28/5. 4PM might be too late. • Plan for an industrial visit 	
12b	Victoria Student Branch (Henry Williams) <ul style="list-style-type: none"> • Timing of 2014 postgraduate presentation event • Other plans No report	Mengjie will follow up with Henry & Pawel.

12c	Young Professionals, GOLD (Callum Neil) No report	
12d	Women in Engineering <ul style="list-style-type: none"> • Call for proposals WIE support fund (0520_12D) No report	
12e	Instrumentation and Measurement Society (Ian Woodhead) <ul style="list-style-type: none"> • 1-day Agritech-based sensors workshop will be held at Lincoln on 4 July • 2-day workshop will be held in Auckland during November, our aim is to align the time to be adjacent with IVCNZ • There was a seminar held on 12 February at Massey University's School of Engineering & Advanced Technology, Low-Frequency Magnetometers by Asaf Grosz, Ben-Gurion University, and on 14 February, Biomimetic Locomotion and Sensing Control in Field Robots by Prof XiaoQi Chen, University of Canterbury. 	Ian will forward info to Donald for distribution
12f	Comm / SP / IT Society (Terence Betlehem) <ul style="list-style-type: none"> • Status of restructuring Still in progress	
12g	Power and Energy Society (Ramesh Rayudu) No report	
12h	Computational Intelligence Society (Mengjie Zhang) Expect visitor from Melbourne in 3 weeks or so. Details to be confirmed	
13	General Meetings <ul style="list-style-type: none"> • Joint Institutions Breakfast (22 May, Ian McCrae speaking) Expect about 40 to attend • Sensor workshop in Lincoln (4 July I&M chapter) • John Matthews (12 October, CS/SP/IT chapter) • I&M Workshop in Bioengineering Institute (November, I&M chapter) • Ekram Hossain (14 November?, CommSoc Chapter) Industry event – Murray & Duncan	Murray and Duncan to look at this for October.
14	Conferences <ul style="list-style-type: none"> • ICARA – 17-19 February in Queenstown. Looking at technical co-sponsorship. • IVCNZ – November in Auckland • Robotics, Automation and Sensing Group in November • 10th International Conference on Simulated Evolutionary and Learning (SEAL 2014) • International Conference of Teaching Assessment and Learning (8-10 December) (0520_14B) 	Donald will find information on technical sponsorship.
15	Other Business None	
16	Next Meeting The next meeting was tentatively scheduled for Tuesday 17th June at 4:30 pm (delayed 1 week because of ICC conference). Meeting closed at 5:45 pm.	