

IEEE NZCS Committee Meeting

Held 9 September 2014 at 4:30pm via Skype

Present:	Mansoor Shafi	Donald Bailey
	Debraj	Duncan Hall
	Bing Xue	Richard Harris
	Aaron Reid	Terence Betlehem
	Murray Milner	

		Actions
1	Welcome Meeting commenced at 4:30 PM, with a welcome from Mansoor.	
2	Apologies Rainer Kunnemeyer Mengjie Zhang Callum Neil	
3	Minutes of the last Committee Meeting Minutes of the meeting held on 12 August, 2014 were circulated prior to the meeting.	Minutes approved
4	Matters arising from March Committee meeting (not covered elsewhere) <ul style="list-style-type: none"> R10 Individual benefits and Services Support Fund (Aaron). Can get funding for advertising at a conference – suggested AAEE 2014 Postgraduate event (18 Sept) Running 9 am to 2:30 pm on next Thursday at VUW - AM105 Legal status of section Possible DL (Prof Koul) (Murray & Mansoor) Not a lot of interest from 4RF. 	Aaron to contact Sen Gupta regarding AAEE conference Mansoor to reply saying we have little interest
5	Chair report (Mansoor Shafi) <ul style="list-style-type: none"> Potential ComSoc DL (Prof Elmirghani) Agreed to host him 	Mansoor to contact South and North sections and ComSoc chair
6	Secretary report <ul style="list-style-type: none"> Sections Congress Report Reminder to vote 	Donald to prepare a 1 page report on sections congress.
7	Finance Report (Ramesh Rayudu) <ul style="list-style-type: none"> Status of signatories Mansoor has passed on signed papers to bank. Finance report Current balance \$10,894.63 	Ramesh to confirm that changes have been made
8	Webmaster Report (Richard Harris / Terence Betlehem) Reminder to provide information to Richard on events.	Richard will prepare draft newsletter. Requires content to be sent to him by everyone
9	Membership Report (Aaron Reid)	

	Current membership numbers: 277 Active, 92 Young Professionals members, 47 in arrears. Currently sending arrears reminder letters.	Aaron to send list of young professionals to Murray & Callum
10	Awards (Gourab Sen Gupta) No report	
11	Industry Relations Report (Duncan Hall / Murray Milner) <ul style="list-style-type: none"> October event (Murray to look at and apply for funds through “Celebrating through Industry Day”) <p>Thursday 23 October 6 PM – panel session with 4-5 industry speakers on engineering challenges. Targeting 30-40 people.</p> <p>Duncan speaking at IPENZ event on “Networking and Information Night for Final-year Students and Industry” on Wednesday 17 September, 5:30pm in room AM102 at VUW, and will do some promotion of IEEE there.</p>	Bing will discuss possible venue with Mengji
12	Student Branch and Chapter reports	
12a	Massey Student Branch (Debraj Basu) 10 students going to postgraduate presentation day.	
12b	Victoria Student Branch (Henry Williams) No report	
12c	Young Professionals (Callum Neil) No report	
12d	Women in Engineering (Bing Xie / Damla Guven) Attended Women in Engineering sessions at a couple of conferences.	Donald to send details of South Australia contact.
12e	Instrumentation and Measurement Society (Rainer Kunne Meyer) No report	
12f	Comm / SP / IT Society (Terence Betlehem) Communications chapter has been split off – Nurul from North section is chair. Representative is Winston Seah. But still chasing SP / IT chapter status.	Donald will invite Winston as Comsoc representative.
12g	Power and Energy Society (Ramesh Rayudu) No report	
12h	Computational Intelligence Society (Mengjie Zhang) The CI chapter will run a talk this Friday 4pm in CO350. Food and drinks will be provided after the talk.	
13	General Meetings (for noting) <ul style="list-style-type: none"> Computational Intelligence meeting (12 September, 4pm. at VUW in CO350) Postgraduate Presentation (18 September, VUW) John Matthews (12 October, CS/SP/IT chapter) Ekrum Hossain (14 November, CommSoc Chapter) 2 day I&M Workshop (24-25 November, Auckland) <p>Industry event – Murray & Duncan</p>	
14	Conferences (for noting) <ul style="list-style-type: none"> IVCNZ – 19-21 November in Waikato ENZCon – 20-21 November in Waikato 	

	<ul style="list-style-type: none"> • Robotics, Automation and Sensing Group - November • SEAL 2014 – 15-18 December, in Dunedin • TALE / AAEE – 8-10 December in Wellington • ICARA – 17-19 February 2015 in Queenstown. (Technical sponsor) • ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) 	
15	<p>Other Business AGM – potential dates 25 / 27 Nov or 2 / 4 December. Nominations needed for the next meeting.</p>	Murray will look into venue.
16	<p>Next Meeting The next meeting was scheduled for <i>Tuesday 14th October</i> at 4:30 pm. Meeting closed at 5:40 pm.</p>	