

IEEE NZCS Committee Meeting

Minutes: 24 February 2015 at 4:30pm via Skype

Present: Mansoor Richard
 Meng Aaron
 Rainer Bing
 Sudhir Terence
 Donald Murray (arrived late)

		Actions
1	Welcome (Mansoor Shafi) The meeting started at 4:30 with a welcome from Mansoor.	
2	Apologies Debraj Basu Sen Gupta Duncan Hall Murray Milner (for lateness) Ramesh Rayudu (for lateness)	
3	Minutes of the last Committee Meetings <ul style="list-style-type: none"> • October 14, 2014 • Email meetings • Review of AGM minutes 	
4	Matters arising from Committee meetings (not covered elsewhere) <ul style="list-style-type: none"> • Funding not approved for Bing for WIE meeting Grateful to Meng who has offered to match up to \$2000. • R10 meeting • FPT conference technical co-sponsorship • 2014 reporting <ul style="list-style-type: none"> ○ New officers ○ Meeting reporting ○ Financial reporting 	Approve up to \$2000 for expenses for Bing to attend this meeting Terence attending on behalf of the section, with expenses reimbursed Agreed These have been done.
5	Chair report (Mansoor Shafi) <ul style="list-style-type: none"> • Plan for 2015: Pressure to increase membership. Very successful industry events – should be repeated Postgraduate presentations Encourage Distinguished Lecturers, and other distinguished visitors. List available from http://www.ieee.org/about/volunteers/tab/distinguished_lecturer_program.html 	
6	Correspondence <ul style="list-style-type: none"> • Enquiry from Tourism NZ, offering resources for bidding to host IEEE Tencon or similar international conference. Feeling was we do not have resources to host such conferences on our own without significant support of other NZ sections. 	Donald to gauge support for a joint bid from NZN and NZS.
7	Finance Report (Ramesh Rayudu) <ul style="list-style-type: none"> • Final results from 2014 • Banking alternative possibilities 	Ramesh to provide results from 2014, and outline bank alternatives
8	Webmaster Report (Richard Harris) No report	Mansoor to get report for SDN workshop. Donald to provide report for ICARA.

9	Membership Report (Aaron Reid) <ul style="list-style-type: none"> Current status 52 in arrears, 244 active, 67 YP 	Aaron, prepare a list of questions to survey members to identify the activities they would like. Others feed suggestions to Aaron.
10	Awards (Duncan Hall) No report	
11	Industry Coordinators (Duncan Hall / Murray Milner) Last year turnout was a little disappointing, but will try to get a couple of events running. IET are active again this year, and we could be involved with some of their events.	Mansoor & Murray to approach David Havercroft CTO Spark as potential breakfast speaker.
12	Massey Student Branch (Debraj Basu) No report	Debraj will provide a plan at next meeting
13	Victoria Student Branch (Henry Williams) No report	
14	Young Professionals (Sudhir Singh) Planning to organise an event combined with the students	
15	Women in Engineering (Bing Xie) Only 11 female members. Bing will contact members and also try to organise an event. Suggestion to overlap with IET and IPENZ Suggestion to also to link with schools to encourage more women into engineering.	
16	Instrumentation and Measurement Society (Rainer Kunnemeyer) 90 attendees at November workshop in Auckland Next workshop is planned for Dunedin	Rainer will send me a brief report on the November workshop
17	Communications Society (?) No report	
18	SP / IT Society (Terence Betlehem) One talk planned at VUW and Callaghan Innovation around ICASSP April 17 – Dr Koyama – Audio signal processing	
19	Power and Energy Society (Ramesh Rayudu) No report	
20	Computational Intelligence Society (Mengjie Zhang) AGM on 10 Dec. over 30 attended talk. IEEE Fellow and DL in June, Prof KC Tan from NUS	
21	Other Reports <ul style="list-style-type: none"> Software Defined Networking workshop ICARA Conference (Gourab Sen Gupta / Donald Bailey) 	
22	General Meetings (for noting) <ul style="list-style-type: none"> April 17 – Dr Koyama – Audio signal processing (SP/IT) June – Prof KC Tan (CI) 	
23	Conferences (for noting) <ul style="list-style-type: none"> ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) FPT – 8-10 December, 2015 in Queenstown (Technical sponsor) 	
24	Other Business Mansoor attended APG which discussed leap seconds.	Mansoor to prepare a short article for website
25	Next Meeting Tentatively scheduled for in week 23-29 March Meeting closed at 5:35 pm.	Mansoor to indicate availability.