

IEEE NZCS Committee Meeting

Minutes: 28 April 2015 at 4:30pm via Skype

Present: Donald Richard
 Gourab Duncan
 Mansoor Murray
 Hemant David

1	Welcome (Mansoor Shafi)	
2	Apologies Aaron Rainer Sudhir	
3	Minutes of the last Committee Meeting • 31 March, 2015	Moved Murray / Richard Accepted
4	Matters arising from Committee meetings (not covered elsewhere) • Joint bid for Tencon or similar conference (Donald) • Report on APG (leap seconds) for website (Mansoor) • YP Registration and proposal for Sri Lanka in July (Sudhir)	Donald to follow up. Mansoor will provide this week Sudhir to provide
5	Chair report (Mansoor Shafi) • Contacted several people regarding DL talks	Mansoor will contact keynote Robert Heath for ICASSP to see if he can extend his visit to NZ to give a talk. Everyone – with conferences you follow, are there any speakers that may be interested coming to NZ to give a talk.
6	Correspondence • Elmer Dadios wrote regarding YP chapter inactivity	Donald will reply to Elmer to explain situation.
7	Finance Report (Ramesh Rayudu) • Pretty good shape financially at the moment. • Can move on new bank if we wish. Requires 2 signatories. Only looking at change if internet banking is an option.	Murray will check out bank with Ramesh .
8	Webmaster Report (Richard Harris) • Updating as things have arrived.	
9	Membership Report (Aaron Reid) • From IEEE Membership report, we are doing OK for retention, making it onto their top 33 list.	
10	Awards (Duncan Hall) • Investigated – 2 classes of award – educational activities, and service award, gathering info on the latter for possible application	
11	Industry Coordinators (Duncan Hall / Murray Milner) Working on 3 things: • Breakfast (probably August) • Panel session • IET/IPENZ series of joint events around intelligent / smart homes.	

12	Massey Student Branch (Hemant Ghayvat) <ul style="list-style-type: none"> Hemant was welcomed as new chair of Massey Student Branch Planning expert lecture / workshop / industrial visit 	
13	Victoria Student Branch (Henry Williams) <ul style="list-style-type: none"> No report 	
14	Young Professionals (Sudhir Singh) <ul style="list-style-type: none"> C-Prize information evening on 23/4, had 6-7 members turn up, and some are thinking about putting in a team. 	
15	Women in Engineering (Bing Xie) <ul style="list-style-type: none"> Has applied for funding for visiting schools to talk on WIE. Has also made contacts with IET Wellington network, and looking at joint activities. 	
16	Instrumentation and Measurement Society (Rainer Kunнемeyer) <ul style="list-style-type: none"> No report 	
17	Communications Society (?) <ul style="list-style-type: none"> A number of members are going to ICC in June 	
18	SP / IT Society (Terence Betlehem) <ul style="list-style-type: none"> No report 	Terence to provide a short report on Dr Koyama visit (17/4)
19	Power and Energy Society (Ramesh Rayudu) <ul style="list-style-type: none"> No report 	
20	Computational Intelligence Society (Mengjie Zhang) <ul style="list-style-type: none"> No report 	
21	Other Reports <ul style="list-style-type: none"> Liaison with IET and IPENZ is happening. 	
22	General Meetings (for noting) <ul style="list-style-type: none"> June – Prof KC Tan (CI) 	
23	Conferences (for noting) <ul style="list-style-type: none"> ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) FPT – 8-10 December, 2015 in Queenstown (Technical sponsor) 	
24	Other Business	Donald will contact Paul Teal to see if he attended ICASSP and request a short report.
25	Meeting closed at 5:15. Next Meeting Tuesday, 26 May at 4:30 PM.	