

IEEE NZCS Committee Meeting

Minutes: Monday 20 July 2015 at 12:00 via Skype

Present: Donald Mansoor
 Duncan Richard
 David Bing

1	Welcome (Mansoor Shafi)	
2	Apologies: Murray Terence Sudhir Aaron Pawel Sen Gupta	
3	Minutes of the last Committee Meeting <ul style="list-style-type: none"> 28 April, 2015 Minutes of virtual meeting 	Moved Richard Second Duncan
4	Matters arising from Committee meetings (not covered elsewhere) <ul style="list-style-type: none"> Letter to R10 regarding cost of events Sudhir did receive some support for R10 to attend. Level of support for DLs, etc Agreed that the representative amount be changed to \$400 to reflect changes in costs, but will be considered on a case by case basis 	Sudhir to provide a report when he returns
5	Chair report (Mansoor Shafi) <ul style="list-style-type: none"> Expression of interest for hosting R10 events 	Is anyone is interested in hosting such events, perhaps in conjunction with North / South sections?
6	Secretary report <ul style="list-style-type: none"> Meeting times and availability Some discussion, but it was suggested that we return to the Tuesday afternoon time slot 	Donald to initiate a Doodle poll to find a suitable meeting time common to most.
7	Finance Report (Ramesh Rayudu) No report	
8	Webmaster Report (Richard Harris) Keeping up with details on the web. IET joint meeting put up on the web	Anyone organising events (DLs, speakers, etc, let Richard know early so it can be advertised appropriately
9	Membership Report (Aaron Reid) No report The different R10 reports seem to have conflicting information on whether or not we have achieved our targets.	
10	Awards (Duncan Hall) Nomination submitted for Outstanding Volunteer Award	
11	Industry Coordinators (Duncan Hall / Murray Milner) <ul style="list-style-type: none"> Status of joint institutions breakfast 	
12	Massey Student Branch (Hemant Ghayvat) Postgrad presentation event – sometime 19-23 October proposed.	Hemant to canvas suitable date / time with Victoria.
13	Victoria Student Branch (Henry Williams) No report	

14	Young Professionals (Sudhir Singh) No report	
15	Women in Engineering (Bing Xue) One of two applications to the WIE Support Fund was successful for US\$400. Project was to outreach to students in high schools to promote more women in engineering. Bing will talk with a counterpart in IPENZ to discuss how to achieve this.	Bing to outline detailed plan for proposal.
16	Instrumentation and Measurement Society (Rainer Kunne Meyer)	
17	Communications Society (?) <ul style="list-style-type: none"> 4th IEEE ComSoc Asia Pacific Outstanding Paper Award (31/7) 	Donald to email Communications staff to encourage nomination for this award
18	SP / IT Society (Terence Betlehem) <ul style="list-style-type: none"> Report on Dr Koyama visit (17/4) 	Terence to provide a report on Dr Koyama's visit.
19	Power and Energy Society (Ramesh Rayudu)	
20	Computational Intelligence Society (Mengjie Zhang) Mengjie emailed a report on Prof KC Tan visit (4/6)	
21	Other Reports <ul style="list-style-type: none"> IET Event – Electricity system 23/6 	
22	General Meetings (for noting) <ul style="list-style-type: none"> Proposed DL talk: Dr Ying Dar Lin (CS) 20/8 Joint institutions breakfast – David Havercroft (COO Spark) 10/9 	Terence to provide details for announcement. Support of up to \$400 agreed.
23	Conferences (for noting) <ul style="list-style-type: none"> ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) FPT – 8-10 December, 2015 in Queenstown (Technical sponsor) 	
24	Other Business ANZSCON draft rules	Donald to distribute to committee and collate comments for feeding back.
25	Next Meeting - TBA	