

# IEEE NZCS Committee Meeting

## Minutes: Tuesday 13 October 2015 at 4:30 via Skype

Present: Mansoor Shafi Donald Bailey  
 Richard Harris Duncan Hall  
 Fernando Mengjie Zhang  
 Gourab Sen Gupta Murray Milner  
 Aaron Reid

1	<b>Welcome (Mansoor Shafi)</b>	
2	<b>Apologies</b> Hemant Ghayvat Sudhir Singh Pawel	
3	<b>Minutes of the last Committee Meeting</b> <ul style="list-style-type: none"> <li>15 September, 2015</li> </ul>	Moved Richard Second Duncan
4	<b>Matters arising from Committee meetings (not covered elsewhere)</b> <ul style="list-style-type: none"> <li>Status of 50<sup>th</sup> anniversary of R10 project proposal We are keen to do something, but will be unable to put forward a proposal within the short timeframe. An extension of time will be sought. Murray will look at it and see what we can put in. Panel session / Claude Shannon centenary</li> <li>Postgraduate presentation event (20 October) Meng reported that Victoria University will pay for transport for VUW students to come to event.</li> <li>AGM plans – Date changed to Wednesday 2<sup>nd</sup> December Speakers: Mansoor / Donald / Winner of PG presentation New Fellow of IEEE – Peter Smith – recognise his award Mansoor will be a life fellow on 1 January</li> <li>Followup on second banner (Murray)</li> </ul>	<b>Donald</b> will request an extension <b>Murray</b> will look at the form, throw something together and circulate to other members of committee for comment and input.  <b>Murray</b> approach Intercontinental as possible venue <b>Mansoor</b> to invite Peter Smith to give a short presentation
5	<b>Chair report (Mansoor Shafi)</b> <ul style="list-style-type: none"> <li>MGA Responsibility Matrix</li> </ul>	<b>Mansoor</b> will distribute the matrix, and a sample response he has seen for comment
6	<b>Secretary report</b>	
7	<b>Finance Report (Ramesh Rayudu)</b> <ul style="list-style-type: none"> <li>Current balance ~\$18,000 but still a number of cheques to come out yet</li> </ul>	
8	<b>Webmaster Report (Richard Harris)</b> Website has been updated to remove expired events and add new upcoming events <ul style="list-style-type: none"> <li>Postgraduate presentation event (20 October)</li> <li>Wellington Engineering Festival (3 November)</li> <li>ATNAC (Sydney, 18-20 November 2015)</li> <li>Networks 2016 conference (Montreal September 2016)</li> </ul>	
9	<b>Membership Report (Aaron Reid)</b> <ul style="list-style-type: none"> <li>Current status 285 active, 33 arrears</li> </ul>	<b>Aaron</b> will pass IEEE promotion material (handouts, promotional

	<p>Young Professional 87, Student members 6, Graduate Student member 26</p> <ul style="list-style-type: none"> <li>Received new membership development kit</li> </ul>	<p>material, publicity fliers and posters) to <b>Fernando</b> for distribution at Transpower</p>
10	<p><b>Awards (Duncan Hall)</b> No report</p>	
11	<p><b>Industry Coordinators (Duncan Hall / Murray Milner)</b> Combined Professional Institutions on 3 November – Wellington Festival</p>	
12	<p><b>Massey Student Branch (Hemant Ghayvat)</b></p>	
13	<p><b>Victoria Student Branch (Henry Williams)</b></p>	<p><b>Mengjie</b> to talk with Victoria student branch re an AGM to replace Henry</p>
14	<p><b>Young Professionals (Sudhir Singh)</b></p> <ul style="list-style-type: none"> <li>Proposal for YP events Murray has potential speakers.</li> </ul>	<p><b>Sudhir</b> to prepare proposal for entrepreneurship workshop.</p>
15	<p><b>Women in Engineering (Bing Xue)</b></p> <ul style="list-style-type: none"> <li>WIE Support Fund – planned activities</li> </ul>	<p><b>Donald</b> to remind Bing to provide event proposal</p>
16	<p><b>Instrumentation and Measurement Society (Rainer Kunnemeyer)</b></p>	
17	<p><b>Communications Society (?)</b></p>	
18	<p><b>SP / IT Society (Terence Betlehem)</b></p>	<p><b>Terence</b> to provide report on DL speakers</p>
19	<p><b>Power and Energy Society (Ramesh Rayudu)</b></p>	
20	<p><b>Computational Intelligence Society (Mengjie Zhang)</b></p>	
21	<p><b>Other Reports</b> Richard had sent a list of possible student activities for events to student chairs and mentors.</p>	
22	<p><b>General Meetings (for noting)</b> Mansoor invited to give keynote address in Iran next year.</p>	
23	<p><b>Conferences (for noting)</b></p> <ul style="list-style-type: none"> <li>ATNAC – 18-20 November, 2015 in University of NSW.</li> <li>ICST – 8-10 December, 2015 in Auckland. (Technical sponsor)</li> <li>FPT – 7-9 December, 2015 in Queenstown (Technical sponsor)</li> </ul>	<p><b>Donald</b> to send notice to Richard for FPT</p>
24	<p><b>Other Business</b> Highly respected mathematician Prof Robert Ash passed away earlier this year. Website of his contributions is located at: <a href="http://www.math.uiuc.edu/~r-ash/">http://www.math.uiuc.edu/~r-ash/</a> Fernando indicated that an expert speaker is coming to TransPower, and could be available to speak at a Section event.</p>	
25	<p><b>Next Meeting – AGM on 2 December</b></p>	<p>Once venue is confirmed, and e-notice will be prepared that will announce the AGM to members with the required notice and call for nominations Richard will submit the notice when this detail has been arranged</p>