

IEEE NZ Central Section 2017 AGM

Venue: Zibibbo Restaurant, 25 Taranaki St, Wellington 6011

Date: Thursday 2 November, 2017

Time: 6 pm

5:30 pm meet and drinks

6:00 pm AGM

6:45 pm meal (cost \$60 pp)

AGM Agenda:

- Welcome
- Chair's report
- Treasurer's interim report
- Election of officers for 2018
- Resolution on electronic voting
- Nominations for officers:
 - Secretary: Steven Le Moan
 - Treasurer: Yi Mei
 - Membership Development: Abhipray Paturkar

Minutes of the NZ Central Section AGM

11 members and 2 guests were in attendance for the AGM, and all remained for the dinner.

Item	Discussion	Actions
1	<p>Welcome (Donald Bailey) The AGM started at 6:20 PM with a welcome to the AGM by Donald Bailey</p>	
2	<p>Apologies Apologies were noted for the following members: Fernando Castellanos, Ramesh Rayudu, Gourab Sen Gupta, Faraz Hassan, Kanwal Zaidi, Shan Jaffry, Arif Ahmed, Nurul Sarkar Apologies were accepted:</p>	<p>Moved: Donald Second: Murray</p>
3	<p>Matters arising Changing bank account signatory – to be covered in a resolution after the election.</p>	
4	<p>Chair's report for 2017 (Donald Bailey) Donald circulated to attendees his report that highlighted the achievements and activities for the year. Donald noted that as the events included in the report were taken from the Section website, one need to notify both Donald and Richard regarding any missing event. Donald pointed out that the IEEE NZ Day event held on 3 October was missing in the report. This event had joint talks from all three NZ Sections, with about 15 attendees in Wellington, 20 in Christchurch, and 20 in Auckland. Donald acknowledged Kanwal's work that had resulted in one WIE support grant and two membership development incentive grants. The Chair's report was accepted:</p>	<p>Moved: Richard Second: Murray</p>
5	<p>Treasurer's interim report Ramesh prepared an interim report to the end of September 2017. This is an expensive year due to significant expenses from Section Congress in addition to the costs of other activities. The interim report was accepted subject to a final report being presented to the committee in early 2018:</p>	<p>Moved: Donald Second: Mengjie</p>
6	<p>Election of Officers for 2018 The positions of Secretary and Treasurer become available according to the Section's officer staggering plan. The position of Membership Development is also available as Kanwal wants to focus on WIE activities.</p> <p>There is one nomination for each of these positions:</p> <ul style="list-style-type: none"> o Secretary: Steven Le Moan o Treasurer: Yi Mei o Membership Development: Abhipray Paturkar <p>All three nominations be elected to the new roles: Carried Unanimously</p>	<p>Moved: Donald Second: Murray</p>
7	<p>Resolutions for 2018</p>	
7.1	<p>Student Membership Grants Continue for a further year the current practise of making a membership grant available to postgraduate students who are involved in a committee role or present at the postgraduate event. Passed Unanimously</p>	<p>Moved: Donald Second: Mengjie</p>

7.2	<p>Signatories Resolution</p> <p>To add Yi Mei, the newly elected Treasurer, to the Signatories of the Section's bank account. Committee to review during 2018.</p> <p>Signatories for 2018 are agreed to be:</p> <ul style="list-style-type: none"> • Donald Bailey (Chair) • Murray Milner (Committee) • Ramesh Rayudu (past Treasurer) • Add Yi Mei (Treasurer) • Change from Mansoor Shafi to Fernando Castellanos (Vice Chair) <p>Passed Unanimously</p>	<p>Moved: Donald Second: Murray</p>
7.3	<p>Electronic Banking</p> <p>Aim to achieve electronic banking with the current bank (Westpac) or changing to another bank (Kiwibank) during 2018.</p> <p>Passed Unanimously</p>	<p>Moved: Murray Second: Mengjie</p>
7.4	<p>Electronic Voting</p> <p>Move to IEEE vTools electronic voting with the election results reported and ratified at the AGM next year. Committee to sort out the details in early 2018. Passed Unanimously</p>	<p>Moved: Donald Second: Steven</p>
8	<p>No other business was raised.</p>	

Meeting closed at 6:42 pm.