

# IEEE New Zealand Central Section Committee Meeting

June 5, 2019 4:00pm – 4:55pm

The meeting was held via Skype.

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**ATTENDEES** Murray, Xiang, Richard, Donald, Yi, Steven, Ken

**APOLOGIES** Chanjief, Meng, Abhipray Paturkar

**AGENDA**

- 1) Welcome / Apologies
- 2) Minutes of last committee meeting
- 3) Matters arising
- 4) Chairs report
- 5) Finance report
- 6) Membership report
- 7) Webmaster report
- 8) Chapter/YP/WIE/Student reports
- 9) Other business

Next meeting: **July 3, 2019**

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	DISCUSSION	ACTION
2	<b>Minutes of the last committee meeting</b>	Moved as accepted: Murray (seconded: Steven)
3	<b>Matters arising</b>	
4	<p><b>Chair report (Murray)</b></p> <p>R10 asked if we have a membership development chair</p> <p>R10 article newsletter coming along (no need to mention names)</p> <p>ANZCON 2019. There have been several e-mail exchanges with Chanjief, with regard to funding our members to attend.</p> <p>Ragu: 21<sup>st</sup>/22<sup>nd</sup>/24<sup>th</sup> June possible dates for his presentation. Not particularly good days. Yi: 21<sup>st</sup> not a good time for him and his colleagues. Murray: a mid-week day would be better. Suggestions as to where? Maybe Victoria Uni. Donald: use zoom to connect from Palmy</p> <p>Combined institutions breakfast Andrew Carroll confirmed his interest. Best time? Ken: Beginning of August. Donald: busy. Postgrad presentation on Aug 26: avoid clash Xiang: Aug 7 is open day at Massey. Wednesday is quite a good day for a breakfast event. Aim for 14<sup>th</sup> (depends on speaker's availability).</p> <p>Stuart Johnston. Energy Network Australia. After conference, is coming down to Wellington to give a seminar. We have been invited to co-sponsor (up to 300NZD – if more Murray comes back to committee). Will be on July 2.</p>	<p><i>Murray to reply.</i></p> <p><i>Steven to finish article.</i></p> <p><i>Murray to liaise with Yi about funding.</i></p> <p><i>Murray to liaise with Ramesh, Meng and Yi to find a venue.</i></p> <p><i>Murray to meet with speaker on coming Friday.</i></p>
5	<p><b>Financial Report (Yi)</b></p> <p>We received our rebate.</p>	
6	<p><b>Membership Report (Abhipray)</b></p> <p>The attached report was sent out prior to the meeting.</p>	
7	<p><b>Webmaster Report (Richard)</b></p> <p>The below report was sent out prior to the meeting.</p> <ul style="list-style-type: none"> <li>• Shifted events that have been completed and placed them in the recent events section or in the past events archive.</li> <li>• Added the previous meeting minutes with minor corrections to included reports.</li> <li>• Minor corrections to fonts that lead to weird characters appearing in announcements. (Ongoing problem due to</li> </ul>	<p><i>Richard to add Yi's invited speaker on website.</i></p>

	<p><i>cut and paste from different sources.)</i></p> <ul style="list-style-type: none"> <li>• <i>The Upcoming Events section on our site can be accessed also directly at: <a href="http://ewh.ieee.org/r10/nzc/#UpcomingEvents">http://ewh.ieee.org/r10/nzc/#UpcomingEvents</a>. I have placed bookmarks on our site to assist with more rapid access to information, if more are required, I shall be happy to include them, the redesign of the site should make navigation easier in the longer term.</i></li> <li>• <i>Quietly working on a revamped Section website and it will eventually be accessible in its draft form at <a href="http://ewh.ieee.org/r10/nzc/NewSite">http://ewh.ieee.org/r10/nzc/NewSite</a> however, you will NOT find anything useful at this location presently - only a placeholder of an old webpage from our existing site. I'll make a further announcement to the committee once I have progressed sufficiently for the committee to comment on its new design. Please be patient, this is going to take some time to complete!!!</i></li> </ul>	
8	<p><b>Chapters / YP / WIE / Student Reports</b></p> <p><b>YP</b> Potential speaker for YP event: <a href="#">Dr. Philipp Urban</a></p> <p><b>Computational Intelligence (Meng)</b></p> <p>The following report was sent out prior to the meeting:</p> <ol style="list-style-type: none"> <li>1. <i>We will host IEEE CEC 2019 in Te Papa on 10-13 June.</i></li> <li>2. <i>Prof Kay Chen Tan will give a DL speech on 10 June. I will prepare a report after that.</i></li> <li>3. <i>Prof Xin Yao will deliver a Public Lecturer "What Can Evolutionary Computation Do For You?" on 11 June in Te Papa.</i></li> </ol>	
9	Other Business	

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# Membership Development Report

IEEE Region 10 - Asia & Pacific-NZ Central Subsection

This is the first draft of membership development report which details the current statistics of the IEEE NZ Central Section

Abhipray Paturkar



# Roles and Responsibilities

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- Receiving mailings of membership materials from IEEE Operations Centre
- Monitoring a current record of membership
- Working with other volunteer leaders to develop, execute and monitor plans and goals for membership growth, retention, and recovery
- Analysing membership information and trends to identify membership problems and opportunities
- Ensure adequate supplies of membership development materials are available for distribution at appropriate venues within your entity (chapter meetings, conferences, job fairs, etc.)
- Communicating regularly with the Regional or Society Membership Development Officer.

# Active Members of NZ Central Section

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Region	Council	Section	Grade Category	Grade	Total
R10	New Zealand Council	New Zealand Central Section	IEEE Grades	Associate Member	4
				Fellow	3
				Graduate Student Member	42
				Life Fellow	2
				Life Member	15
				Life Senior	6
				Member	148
				Senior Member	30
				Student Member	8
				Other Grades	Affiliate
			Total		267
				New Zealand N..	IEEE Grades
		Total		1	
	Total			268	

# Active Student Members

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Region	Council	Section	Grade	Total
R10	New Zealand Council	New Zealand Central Section	Graduate Student Member	36
			Student Member	5
		New Zealand N..	Graduate Student Member	1
		Total		42