

Minutes of the committee meeting held on 18 February 2008

1. Present: A. Bainbridge-Smith, A. Busch (chair), K. Eccleston, R. M. Harrington,
 R. Green, T. L. Ingham, R. Millane, H. Sirisena
 Apologies: R. M. Duke, V. Mencl, G. Milne
2. The minutes of the meeting of 1 October 2007 were taken as a correct record of the meeting.
3. Matters arising from the meeting of 1 October 2007:
- Item 3a: Visit to NZ North Section: K. Eccleston has reported back from his visit.
 - Item 5a: Support for IEEE Sensors Conference: A. Bainbridge-Smith and A. Busch will reope liaison with S. Mukhopadhyay with regard to the conference.
 - Item 8e: Computer Society: Rafik Shadich's presentation: see the Computer Society item following.
4. Finance:
- When all pending items are considered, our accounts are ahead by approximately \$1,600, so are in a healthy state. Rebates are being paid in to the U.S. accounts under the new banking system.
5. Correspondence:
- Request from G. Sen Gupta for technical co-sponsorship and financial support for the ICARA 2009 conference, which will be held at Palmerstone North. A. Bainbridge-Smith will determine whether support has been sought from NZ North and NZ Central Sections: the event will be in the NZ Central area and technical co-sponsorship by NZ Cenral Section would be sufficient for the Proceedings to be published in IEEE Explore. Bainbridge-Smith
 - Request for technical co-sponsorship for the IVCNZ Conference to be held at Lincoln. The request is specifically for technical co-sponsorsip, to allow Proceedings publication in IEEE Explore, with no equirement for funding assistance. A. Busch will reply to say that we agree to technical co-sponsorship but would like there to be an IEEE booth at the conference, and discounted fees for IEEE members. Busch
6. Student Branch: the new student year not having started yet, the new Student Branch Committee is not yet active. A. Bainbridge-Smith will liaise with them after the start of term. Bainbridge-Smith
7. GOLD: A. Busch will liaise with S. Panagoda regarding the maintenance of the GOLD group. Busch
Panagoda
8. Chapter business:
- Power Engineering Society, Power Electronics Society: A. Busch will check on the progress of the Joint Chapter split. Busch
 - Communications Society: H. Sirisena will summarise the history of the Joint Chapter and present a case for a Chapter split. Sirisena
 - Microwave Theory & Techniques Society:
 - K. Eccleston will investigate the feasibility of forming an Anennas & Propagation Society Chapter joint with the Microwave Theory & Techniques Chapter. Eccleston
 - The costs for the 11 February presentation aer approximately \$600, including the catering and the speaker's accommodation.
 - Biomedical Society: A. Bainbridge-Smith will raise the Chapter maintenance as an IEEE NZ Council business matter. Bainbridge-Smith
 - Computer Society:
 - R. Green will organise Rafic Shadich's presentation to take place preferably on 10th March or 31st March. Green
 - We agree to provide refreshments to a value of \$100. A. Busch will liaise with Tony Milton of IET for joint publicity. Busch
9. Membership Development: A. Busch reported on the Region 10 Meeting.
10. Committee Membership: A. Busch will determine if we are able to coopt committee members during the year. Busch

The next committee meeting will be held on Monday 17 March 2008 in Level 4 Meeting Room, Electronic & Computer Engineering Building, Canterbury University, at 5:30 p.m.