

Minutes of the committee meeting held on 30 June 2009

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| <p>1. Present: A. Bainbridge-Smith, A. Busch (chair), R. M. Duke, K. Eccleston,
T. L. Ingham, S. Lansley, N. Watson, R. McGrath
Apologies: R. M. Harrington, D. J. McRae, XiaoQi Chen,</p> | |
| <p>2. The minutes of the meeting of 11 May 2009 were taken as a correct record of the meeting, except for the erroneous inclusion of XiaoQi Chen's name in the action list for Item 5 (Finance) and the incorrect spelling of Jim Cavers' name in Item 6. b. ii..</p> | <u>ACTION</u> |
| <p>3. Matters arising from the meeting of 11 May 2009:</p> <p>a. Item 3c: Centennial Prize: A. Busch has presented the award.</p> <p>b. Item 3d: NZ South Section's non-profit status: S. Lansley will assess the Section's status.</p> <p>c. Item 3g: Secondary School robotics course: this event has now happened.</p> <p>d. Item 4a: MoU for ICCA2009: A. Bainbridge-Smith explained the terms on the MoU. We accept the MoU as presented.</p> <p>e. Item 4b: ICCA2009 Closing Event: XiaoQi Chen will explain the benefit to NZ South of the proposed sponsorship terms at the next Committee meeting.</p> <p>f. Item 5b: S.Lansley will present a revised budget at the next committee meeting: see item 5 below.</p> <p>g. Item 6: 125th Anniversary Year celebration activities: see item 6 below.</p> <p>h. Item 7e: R. Green will arrange for Computer Society presentations by 2 speakers</p> <p>i. Item 9b: GOLD will pass the contact details for Marie Gray to A. Busch: this item is closed.</p> <p>j. Item 10: Membersip Deveopment seminars: see item 10 below.</p> <p>k. Item 12a: T. Ingham will contact the Asia Pacific Service Centre about the Section Officer List.</p> | <p>Lansley</p> <p>XiaoQi Chen</p> <p>Green</p> <p>Ingham</p> |
| <p>4. Correspondence:: nothing of note.</p> | |
| <p>5. Finance:</p> <p>a. Current accounts: balances are approximately \$313 cheque, \$10,388 saving & US\$10,000 in the U.S. concentrated banking account. We anticipate an expenditure of approximately \$5,000 more than our income this year.</p> | |
| <p>6. 125th Anniversary Year celebration activities: Competition details are on the NZ Council website. A. Bainbridge-Smith has produced a Poster Competition flyer. A. Bainbridge-Smith will distribute the Poster Competition flyer, will organise the venue for the Competition Prizegiving event, will organise a speaker for the Competition Prizegiving event, will organise whatever sponsorship is possible & will estimate the revised costs. We agree to award \$500 as the prize for the Tertiary Student competition.</p> | Bainbridge-Smith |
| <p>7. Chapters:</p> <p>a. Power Engineering, Power Electronics: 35 people attended N.Watson's seminar. Alan Rotz (the President-Elect) has given a presentation in Christchurch. There will be a Distinguished Lecturer visiting on 18 December 2009. N. Watson is collecting the Chapter Members' signatures required for the Chapter split.</p> <p>b. Communications: no report.</p> <p>c. Microwave Theory & Techniques: no report.</p> <p>d. Biomedical: no report.</p> <p>e. Computer: no report.</p> <p>f. Robotics & Automation: no report.</p> | |
| <p>8. Student Branch:</p> <p>a. Mock Interviews were held on 9 June with 4 interviewers & 19 candidates. Student Branch will get testimonials from some of the participating students</p> <p>b. The Student Branch needs \$232 to be reimbursed from the Section; all other costs have been met by sponsorship.</p> <p>c. There are now 128 Student Membera.</p> <p>d. R. McGrath will contact S. Panagoda about Student / GOLD joint events.</p> | <p>McGrath</p> <p>Lansley</p> <p>McGrath</p> |
| <p>9. GOLD:</p> | |

- a. GOLD intends to hold a midwinter dinner.
- 10. Membership Development: A. Busch tabled a schedule of 5 seminars, for which he has so far got the services of 4 speakers.
- 11. The next committee meeting will be held on Monday 3 August 2009 in Level 4 Meeting Room, Electronic & Computer Engineering Building, Canterbury University, at 5:30 p.m.

Please note that, since the meeting, the next meeting has been postponed to **Monday 10 August** 2009 in Level 4 Meeting Room, Electronic & Computer Engineering Building, Canterbury University, at 5:30 p.m