

N. Section Dissolution

1. The MGA Board may dissolve any Section for any reason deemed sufficient by the MGA Board and take the necessary action to transfer any remaining funds and assets in the possession of that Section under the custody of IEEE Member and Geographic Activities. If appropriate, the funds of the dissolved Section shall be divided proportionally among the Sections to which the membership is reassigned.
2. If the probation of a Section continues for a second year, and in the absence of plans to reactivate the Section acceptable to the Regional Director and the MGA Board, the Regional Directors with the concurrence of the MGA Board shall dissolve the Section, with Members in that Section territory reassigned to another Section approved by the Regional Director and the MGA Board. The Managing Director, Member and Geographic Activities shall so inform the members previously constituting the Section.
3. The MGA Board may waive the provisions herein regarding dissolution of a Section in case war or any other force majeure affects such Section, for the period of the duration thereof and for at least six months thereafter. Responsibility for waiving requirements for the activity level of Sections with respect to probation shall be assigned to the respective Regional Directors.

9.5 SUBSECTIONS

A. Definition

A Subsection shall be a part of a Section or Region, constituted by a minimum of twenty (20) IEEE voting members, and established with the approval of the MGA Board by petition of those who live/work in relatively close proximity to be served by the activities that further the mission of IEEE.

B. Subsection Petition for Establishment

A subsection may be established subject to the same limitation and control pursuant to the following conditions:

1. In the case of Subsections, a petition shall be submitted to the parent Region or Section Executive Committee signed by not fewer than twenty (20) IEEE members of Graduate Student Member, Member, Senior Member, or Fellow grade, having mailing addresses within the territorial boundaries proposed in the petition. The territorial boundaries of the proposed Subsection shall be specifically delineated in the petition.
2. Approval of the petition by the parent Executive Committee and the Regional Director.
3. The petition shall be presented to the Managing Director, Member and Geographic Activities for verification prior to submission to the MGA Board. The Managing Director will confirm the validity of the petition.
4. Approval by the MGA Board.

C. Management of Subsection

1. The management of the Subsection mirrors that of a Section. These procedures include, but are not exclusive of Nominations, Elections, Officers, and Publications.
2. Reasonable efforts should be made to notify all IEEE members of Subsection meetings. Methods of communication could be hard copy distributions, email distributions in keeping with IEEE email policies, and subsection web site updates. Not less than once a year a hard copy mailing should be sent to the active subsection membership including at least the following information: how to subscribe to the subsection email list, the URL for the subsection's web page, and how members may update their contact information in the IEEE master database.

D. Subsection Funds

1. The parent organization (Region or Section) shall be responsible for distributing funds to its Subsections in accordance with a stated set of objectives and a plan of distribution, which shall be in consonance with the missions of the IEEE and MGA.

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2. There shall be no Subsection assessments.
3. Subsections are encouraged to utilize the IEEE Concentration Banking Program as a depository for all IEEE funds, if possible.
 - a. All Geographic Unit accounts shall have signature cards with at least two volunteer signatures, one volunteer as the primary signatory and one additional volunteer as an alternate. In addition, all IEEE Geographic Units accounts must have the IEEE Staff Director, Financial Services as a signatory thereon (Policy 11.3.A.3). Exemptions must be requested as part of the Geographic Unit Annual Financial Report, and approved by the Region Director.

E. Subsection Expenses

Ordinary expenses of the Subsection shall be defrayed by the funds supplied by the Region or Section in agreement with the Region or Section budget. Emergency or extraordinary expenses may be provided by voluntary contributions from the membership of the Subsection.

F. Subsection Probation

As established by the MGA Board the minimum number of meetings to maintain Subsection status shall be five (5) per year. The minimum membership of the Subsection shall not be less than fifteen (15) IEEE members of Graduate Student Member, Member, Senior Member, or Fellow grade. Meetings held by a Chapter in conjunction with the Subsection may be counted in fulfilling these requirements.

The Subsection is required to submit an annual report of meeting activities and the roster of Officers to the IEEE Managing Director, Member and Geographic Activities. A financial report shall be submitted annually to the IEEE Member and Geographic Activities Department.

Failure of a Subsection to maintain these minimum required activities shall be reported to the Regional Director and the MGA Board and may result in the Subsection being placed on probation. The IEEE Managing Director, Member and Geographic Activities or the Vice President, Member and Geographic Activities, shall inform the Section Chair (if appropriate), Subsection Chair and the Regional Director of the Subsection Probation.

Probation in this case means that the MGA Board may take such action as deemed appropriate in the circumstances, particularly that if the Subsection does not come into compliance with these minimum requirements, with the Regional Director's recommendation, the Subsection may be dissolved.

G. Subsection Dissolution

The MGA Board may dissolve any Subsection for any reason deemed sufficient by the MGA Board and any remaining funds and assets in the custody of that Subsection shall revert to the IEEE. The Region Director may request that the funds of the dissolved Subsection be returned to the parent IEEE Section or Region.

1. If the probation of a Subsection (see 9.4.J above) continues for a second year, the Regional Director, with the concurrence of the Region Committee and the MGA Board, shall take appropriate action in this matter.
2. The MGA Board may waive the provisions herein regarding dissolution of a Subsection in case war or any other force majeure affects such Subsection, for the period of the duration thereof and for at least six months there after. Responsibility for waiving requirements for the activity level of Subsections with respect to probation shall be assigned to the respective Regional Director(s).

H. Subsection Elevation to Section

1. A petition shall be submitted requesting a Subsection be elevated to a Section as currently named and within its defined territory.
2. The proposed Section should have not fewer than fifty (50) IEEE members of Graduate Student Member, Member, Senior Member, or Fellow grade, identified as being within the territorial boundaries of the Subsection at the time of the petition.

3. The petition shall provide the name, address, and contact information of the current Chair of the Subsection and the petition organizer. A petition organizer shall be of an IEEE member of Graduate Student Member or higher-grade.
4. The petition shall be presented to the Managing Director, Member and Geographic Activities for verification.
5. The petition shall be provided to the Region Director. The Parent geographic OU shall be contacted by the Region Director for feedback in regards to the elevation of the Subsection to a Section.
6. The Region Director will review the petition and feedback from the Parent geographic OU and recommend the appropriate action prior to submission to the MGA Geographic Unit Operations Support Committee for review.
7. The Region Director to present the recommendation for approval of the elevation of a Subsection to a Section to the MGA Board.

9.6 CHAPTERS

A. Definition

A Chapter shall be a technical subunit of a Region, one or more Sections, or a Geographic Council. There may be single Society Chapters, joint Society Chapters, and Technical Council Chapters. A Chapter shall comprise a minimum of twelve (12) IEEE voting members of a Society, or group of Societies in the case of a joint Chapter, and shall be established by petition to the parent geographical and technical organizational units concerned to fulfill the mission of IEEE. In case of a Technical Council Chapter a minimum of any twelve (12) IEEE voting members of Council Member Societies in the parent geographical unit shall be required to petition to the geographic unit and to the Technical Council.

IEEE members of Graduate Student Member, Member, Senior Member or Fellow grade who belong to an IEEE Society and a Geographic unit which has formed a Technical Chapter of such Society are considered Chapter members.

1. IEEE Technical Society Chapters shall conduct activities within the scope of technical field of interest of the sponsoring Society/Societies. IEEE Technical Council Chapters shall conduct activities within the technical field of interest of the Technical Council.
2. A Chapter functions in a manner similar to that of a committee of the Section/Council.
3. In instances where Section/Council territorial geography may warrant and Society member interests are sufficient to support multiple Chapters of a Society, additional Chapters, suitably identified, may be formed and operate under the current applicable procedures.

B. Chapter Formation

1. Petition Process. A petition to establish a Chapter shall contain the following:
 - a. Name of the Section(s);
 - b. Name of the sponsoring Society(ies);
 - c. Name of the organizer (who becomes interim Chair pending election of a regular Chair at a later organization meeting);
 - d. Signatures of at least twelve (12) IEEE members of Graduate Student Member, Member, Senior Member or Fellow grade, who are members of the Society(ies) and Section(s) involved. Each petition to form a Technical Council Chapter will be signed by at least 12 IEEE voting members of a Society which is a Member Society of the Technical Council.
 - e. A Joint Chapter may be established by the procedures defined herein to cover the territory of two or more contiguous Sections, or a Council, or the interests of two or more Societies within the territory provided the necessary approval is obtained by all concerned. That petition shall identify the organizational unit assuming responsibility for