THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

Executive Committee Meeting Report
May 5, 2007

This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on April 9, 2007. Appendix 1 is the April 2007 ExCom Meeting Agenda.

1 Introductions

Bob Cuellar called the meeting to order. A general introduction of attendees followed. There were 8 IEEE members in attendance. Appendix 2 is a listing of all attendees.

2 Executive Reports

2.1 Chair Report (Bob Cuellar)

- Bob Cuellar took action to contact Pedro Ray for authorization to donate $800 from Section funds to the Historic Electronics Museum. The donation is in appreciation for allowing use of their facilities for Baltimore Section meetings. Mr. Ray approved the donation by email on 10 April.
- Prior action to obtain approval for donation to the Engineering Society of Baltimore was approved. John Dentler took action to seek approval for perpetual donation to the Engineering Society of Baltimore.
- Discussion on establishing a Vehicular Technologies Chapter under the Baltimore Section was held.
    - Vehicular Technologies Symposium is being held in Baltimore
    - Bob Shapiro, Conference Chair wants to have a VT Chapter established in Baltimore – 12 members of VT Society are needed to start chapter.
    - Laura Heisloff is working conference arrangements for Bob Shapiro.

2.2 Vice Chair Report (Bill Semancik)

- IEEE-sponsored Teacher In-Service Program (TISP) is moving ahead. Copies of draft flyer are on the IEEE Home Page.
    - Venue is distributed between the BWI Marriott and the Historic Electronics Museum (HEM). Friday evening will be at the Marriott and Saturday will be at the HEM. Caterers are being set.
    - Hope is to have attendance of representatives from every Section in Region 2 including IEEE members and representatives from their respective area schools. Objective is that IEEE members will train

teachers on science and engineering principles so that they can in-turn take information to their classrooms.

  - John Dentler is to provide Bill with teacher contacts: two from Prince Georges County and one from New Market area. Neville Jacobs will check contacts in Baltimore City schools.
  - Much interest in TISP was expressed during Region 2 Conference held in Pittsburgh on 31 March.

- Bill discussed Region 2 meeting held in Pittsburgh on March 31.
  - Pertinent discussions included:
    - IEEE Innovation Institute – discussion included development of Innovation models and included Wharton Emerging Technologies Program.
  - Discussion on how Region 2 is being organized – Region 2 Virtual Community.
  - Membership development is of importance. US membership is decreasing while membership is increasing in rest of world. Mike Cardenelli is membership development chair.
- Section Conference is in Quebec in 2008.
  - Vice-chair is to attend. Discussion that a second member could also attend. John Dentler thought that Baltimore Section should have two representatives in attendance (same for all larger Sections).
- Numerous other topics were briefly presented and discussed. These included Intern Matching, Speaker Sharing (including a Community Page and Speaker Evaluation), IEEE TV, Expert Now (including free information and "pay-for" modules), Try Engineering (e.g., Robot Challenge), Student Activities Conference.
- President-Elect IEEE US: Three candidates are seeking election. Presentations from each are available on the Virtual Community.

2.3 Treasurer Report (Helen Garrison)

- Section accounts are in balance. $0.20 unbalance was found to be bank error on deposit – twenty cents was added to bank balance.

2.4 Secretary Report (Dave Kisak)

- A spreadsheet of L31 filings to date was distributed. A total of 22 L31s have been filed under Baltimore Section.
  - It was noticed that the spreadsheet did not include L31 for recent Women-In-Engineering meeting. Dave said he would check into it. Subsequently Dave determined that there was no L31 on record for WIE. WIE chair

was contacted for this information. Reports for 2/26/2007 and 4/24/2007 have subsequently been filed.

3 Report Highlights from Directors and Chapter Chairs, R2 Area Chair

3.1 Student Activities (Neville Jacobs)

- Currently have 101 teams (67 2-legged teams and 34 4-legged teams) registered representing 20 schools.
- Robot Challenge is 28-29 April at Baltimore Museum of Industry. Report judging is 23 April at Northrup-Grumman.

3.2 Graduate of Last Decade (GOLD)

- Rachael Andre summarized recent meeting included presentation by Financial Planner. Different people are attending the meetings with result that three new members joining. GOLD website is being worked on. Last, GOLD picnic is scheduled for August and they will attempt to have it joint with WIE.

4 Adjourn

The next meeting of Baltimore Section ExCom is scheduled for June 11, 2007 at The Historic Electronics Museum from 6:00 to 8:00 PM.

Appendix 1: April 2007 ExCom Meeting

1. Introduction

2. Executive Reports

a. Chair (Bob Cuellar)

b. Vice Chair (Bill Semancik)

- TISP
- Summary of R2 meeting this weekend (Long topic)
- Section relations with Student Chapters

c. Treasurer (Helen Garrison)

d. Secretary (Dave Kisak)

3. Old Business and Review of Action Items

4. Report Highlights from Directors and Chapter Chairs, R2 Area Chair

- Presentations by attendees.

5. New Business

a. TBD

6. Adjourn

- Next meeting will be on 11 June 2007 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

Appendix 2: April 2007 ExCom Meeting Attendees

Name	Position	Member	E-mail
Bill Semancik	Vice Chair	Yes	wsemancik@ieee.org
Bob Cuellar	Chair	Yes	bobcue@msn.com
Dave Kisak	Secretary	Yes	dkisak@ieee.org
Helen Garrison	Treasurer	Yes	helengarrison@ieee.org
Jeff Friedhoffer	Web Master	Yes	jafried@ieee.org
Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
John Dentler	R2 Dir	Yes	jdentler@ieee.org
Rachael Andre	GOLD Chair	Yes	andrere@gmail.com