



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

October Executive Committee Meeting Report
October 21, 2007



This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on October 1, 2007. Appendix 1 is the October 2007 ExCom Meeting Agenda.

1 Introductions

Bill Semancik called the meeting to order. A general introduction of attendees followed. There were 9 IEEE members in attendance. Appendix 2 is a listing of all attendees.

2 Executive Reports

2.1 Chair Report (*Bill Semancik, Acting*)

- Nothing general to report. Specific topical information to be presented during Discussion Topics segment.

2.2 Vice Chair Report (*Vacant*)

2.3 Treasurer Report (*Helen Garrison*)

- Minimal expenditures in September.

2.4 Secretary Report (*Dave Kisak*)

- Summary information of L31's filed by the Chapters and Affinity Groups of the Baltimore Section:

SubName	Society	L31's Filed
AES	Aerospace and Electronics Systems	0
AP/MTT	Antennas and Propagation / Microwave Theory and Techniques	0
AS	Annapolis Subsection	0
Baltimore	Baltimore Section	7
COM	Communications	0
CS	Computer Society	0
E25 Jt. Balt/WA		1
ED15/SSC37	Electron Devices / Solid State Circuits	7
EMB	Engineering in Medicine and Biology	0
EMC	Electromagnetic Compatibility	0
GOLD	Graduates Of Last Decade	5
IA34	Industry Applications	10
LEO36	Lasers and Electro-Optics	4
PE31	Power Engineering	8

PEL35	Power Electronics	6
R07	Reliability	1
SP01	Signal Processing	3
WIE	Women In Engineering	4

3 Discussion Topics

3.1 *Engineering Society of Baltimore*

- Meeting on 10 October. Jeff Friedhoffer to attend.

3.2 *Status of Chapters: ComSoc, Computer, AES First Meeting*

- COMSOC: Expert Now in December. Possibly joint meeting with Signal Processing Chapter.
- AES: First meeting. Brian Womack is moving to Northern Virginia. New officer is needed to replace him.
- A request for volunteers for officers for ComSoc, Computer Society, and AES is posted on the web page.

3.3 *Status of Annapolis Subsection*

- Annapolis Subsection is not having meetings. Neville Jacobs will contact Dave Boyd.

3.4 *Expert Now*

- Communication Society will host Expert Now in December. Boris Gramatikov is looking at it for next year.

3.5 *Innovation Institute*

- Meeting scheduled for November 6 – 8. Information will be posted on the web site.

3.6 *GLOBECOM*

- The Baltimore Section will commit to GLOBECOM '07 for 5% of the gain or loss. Jeff Friedhoffer made motion and motion was passed unanimously.
- Neville Jacobs needs volunteers for the Robot Challenge booth at GLOBECOM. He will send out an email seeking this support.

3.7 *Senior Day*

- Plans progressing well for Senior Day on 3 November. Senior Day will be held at the Historic Electronics Museum in Linthicum, MD.

3.8 UMBC call for mentors and teachers for its Capstone Program

- UMBC is looking for mentors. A list of projects will be requested from Dr. Pinkston.

3.9 TISP

- Bill Semancik to send out letters to start process for obtaining an invitation to present at upcoming Teacher In-service day. Copies will be sent to Sections that participated in the TISP event.

3.10 Commitments on Conferences

3.10.1 Sections Congress '08

- Helen Garrison and Dave Kisak to attend. Region 2 will sponsor one individual and Baltimore Section will sponsor the second attendee.

3.10.2 Region Meeting

- Region Meeting will be held in Harrisburg, PA in January or February.

4 Old Business/Action Item Review

- Nothing to report.

5 New Business

- Nothing to report.

6 Report Highlights from Directors and Chapter Chairs, R2 Area Chair

- Boris Gramatikov, Past Chair
 - Section Officer Election is going well. An announcement will be posted in the next newsletter.
 - On Continuing Education, FPGAs will be next course.
 - Norbert Weiner from U of MD looking for support and funding for a Signal Processing conference. Boris Gramatikov to send out email for ExCom to decide.
- Ron Aloysius, Chair Signal Processing
 - Signal Processing may be holding a meeting in December.
 - Ron will send out PES Gala information as an announcement.
- Neville Jacobs, Student Activities

- See Newsletter for Robot Challenge information.
- Jay Gamerman is in contact with IEEE regarding creating a documentary on the Robot Challenge. Jay is contacting schools to forward interest.

7 New Action Item Summary

AI No.	Action Item Description	Assignee	Status
1	Trip report for September PACE Conference	Helen Garrison	
2	TISP: Start process to get Engineering on agendas for future Teacher In-Service days. Bill to send out letters.	Bill Semancik	
3	Annapolis Subsection: Neville Jacobs to contact Dave Boyd regarding status.	Neville Jacobs	
4	U of MD Signal Processing Conference: Boris to send out email to ExCom regarding supporting and providing funds.	Boris Gramatikov	

8 Adjourn

Next meeting will be on 5 November 2007 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

Appendix 1: October 2007 ExCom Meeting

1. Introduction

2. Executive Reports

- a. Chair (Bill Semancik)
- b. Vice Chair (Vacant)
- c. Treasurer (Helen Garrison)
- d. Secretary (Dave Kisak)

3. Discussion Topics

- Status of Chapters: ComSoc, Computer, AES First Meeting
- Status of Annapolis Subsection
- Innovation Institute
- Expert Now
- UMBC call for mentors and teachers for its Capstone Program
- TISP
- Commitments on Conferences

4. Old Business/Action Item Review

- PACE Conference Trip Reports from Helen and Rachael

5. New Business

6. Highlights from Directors and Chapter Chairs, R2 Area Chair

7. New Action Item Summary

8. Adjourn

- Next meeting will be on 5 November 2007 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

Appendix 2: October 2007 ExCom Meeting Attendees

Name	Position	Member	E-mail
Bill Semancik	Chair	Yes	wsemancik@ieee.org
Boris Gramatikov	Past Chair	Yes	bgramat@jhmi.edu
Helen Garrison	Treasurer	Yes	helengarrison@ieee.org
Jeff Friedhoffer	Web Master	Yes	jafried@ieee.org
Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
Walt Willing	Chair - Reliability	Yes	waltwilling@ieee.org
Ron Aloysius	Newsletter, SP Chair	Yes	ronald_aloysius@ieee.org
Jay Gamerman	Student Activities	Yes	jay.gamerman@acrodyne.com
John Dentler	Director R2	Yes	identler@ieee.org