



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

## Baltimore Section

December Executive Committee Meeting Report  
January 3, 2008



This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on December 10, 2007. Appendix 1 is the December 2007 ExCom Meeting Agenda.

### 1 Introductions

Bill Semancik called the meeting to order. A general introduction of attendees followed. There were 12 IEEE members in attendance. Appendix 2 is a listing of all attendees.

### 2 Executive Reports

#### 2.1 Chair Report (Bill Semancik, Acting)

- Nothing to report.

#### 2.2 Vice Chair Report (Vacant)

#### 2.3 Treasurer Report (Helen Garrison)

- Fund balance for Baltimore Section is \$65,534.94 as of 11/30/2007.

#### 2.4 Secretary Report (Dave Kisak)

- Summary information of L31's filed by the Chapters and Affinity Groups of the Baltimore Section follows:

SubName	Society	L31's Filed
AES	Aerospace and Electronics Systems	1
AP/MTT	Antennas and Propagation / Microwave Theory and Techniques	0
AS	Annapolis Subsection	0
Baltimore	Baltimore Section	8
COM	Communications	1
CS	Computer Society	0
E25 Jt. Balt/WA		2
ED15/SSC37	Electron Devices / Solid State Circuits	9
EMB	Engineering in Medicine and Biology	1
EMC	Electromagnetic Compatibility	0
GOLD	Graduates Of Last Decade	5
IA34	Industry Applications	15
LEO36	Lasers and Electro-Optics	4
PE31	Power Engineering	12
PEL35	Power Electronics	7
R07	Reliability	1

SP01	Signal Processing	4
WIE	Women In Engineering	4

### **3 Discussion Topics**

#### **3.1 Report of the Officers Elections 2008 Committee**

- Boris Gramatikov reported out results of election.
  - 79 votes received, but vote not recorded on one. Low voter turnout. Of cast votes, 20 mail-in/faxes were received.
  - Nomination process and voting was on time and met schedule.
  - Proceed with similar nominating committee next year.

#### **3.2 GLOBECOM Report**

- Jeff Friedhoffer reported on GLOBECOM:
  - 2200+ registered attendees, about 1500 were paying attendees.
  - Tentative financial results are \$325k profit, yielding about \$15k to Baltimore Section.

#### **3.3 TISP**

- Three members in Harford County have made arrangements to start visiting schools.
- Bill Semancik is to start sending letters to schools to arrange TISP meetings.

#### **3.4 Engineers Without Borders**

- Jeff Friedhoffer discussed Engineers Without Borders (EWB) volunteer organization that is coordinated under Associate Society Council. EWB provides start-up projects to aid in undeveloped rural villages. Jeff is seeking \$100 donation from Baltimore Section.
- Jeff provided a motion that Baltimore Section donate \$100 to EWB. The motion was seconded. The vote was 11 approve and one abstain. The motion was passed.

#### **3.5 End of Year Reporting**

- Bill Semancik provided following schedule:
  - January: Officer Reports
  - February 22: L50 and L31 Reports
  - January: Report of taxable awards
  - January: Statement of accounts other than Concentration Accounts

### **3.6 MD Computer Tax Proposal**

- The special session of the Maryland General Assembly passed new tax legislation that was signed into law by the Governor. Included in this legislation is a provision that imposes a tax on Computer Services. It is unclear what constitutes Computer Services. IEEE is recommending a letter writing campaign to seek repeal of this provision. This tax is to go into effect on 1 July 2008.
- 12/13/2007: The Greater Baltimore Technology Council is having a meeting on his tax. The meeting is open to anyone interested and is being held at 1<sup>st</sup> Mariner Bankcorp, 1501 S. Clinton St., 16<sup>th</sup> Floor, from 8 – 9:30 AM.

## **4 Old Business/Action Item Review**

- Nothing to report.

## **5 New Business**

- Nothing to report.

## **6 Report Highlights from Directors and Chapter Chairs, R2 Area Chair**

- GOLD Mentoring
  - IEEE requesting assistance in setting up mentors. Many people are registering as mentees but there is insufficient mentors to support the need.
- Helen Garrison, SAMIEE
  - Helen discussed the webinar training for SAMIEE and is recommending it anyone needing to use SAMIEE.
- Bill Semancik, UMBC Advertising
  - UMBC is seeking advertising space in the Baltimore Section Newsletter. Discussion was on new charge structure for advertising. Current price is \$100 per ad. New pricing structure proposed of \$100 per page, minimum of 1 page. Jeff Friedhoffer made motion to accept this structure, the motion was seconded, and a vote taken. The vote was unanimous and the new pricing structure for advertising was accepted.
  - UMBC is to have an event to advertise their Engineering Program. They are seeking sponsorship from IEEE Baltimore Section. If we sponsor, then we can get our Logo on the event that could be used to raise interest in the IEEE Student Chapter. The date of the event is March 28.
- Administration Support
  - Discussion on obtaining Administrative Support for the Baltimore Section. Specific woman was discussed who is currently providing support to Washington and Virginia Sections. Effort could be to provide support to

- Tao Oyelade – PES Gala
  - Successful Gala event was reported. Receipts covered expenses.
  - Power Engineering Society will be changing its name to Power and Energy Society.
  - Engineering Week dinner is February 21 at Historic Electronics Museum.
- Boris Grammatikov, Continuing Education
  - FPGA course is being planned. Desired speaker is not available. Alternative is Brian Hoey.
  - Course is being planned for March. Possible dates are 7, 14, or 21.
  - Requesting \$60 to cover cost of light refreshments (coffee, donuts, etc.). Motion was made and vote was unanimous to approve.
- Vil Arafiles, PACE
  - Support continues for the Robot Challenge. IEEE National is pleased with the activity. Funding will continue. Need to provide follow-up reports for funding received.
  - Section Congress is scheduled for September 19 in Quebec City Convention Center. Funding for the Congress is to be doubled.
  - PACE is not yet scheduled.
  - Professional Development Seminar to be held in the Spring (March likely)
    - Seminar is for Section and Chapter officers
    - Purpose is to provide information on how to manage Sections and Chapters
    - Vil and Jeff to head the seminar
    - Motion of \$100 to fund the seminar was raised by Vil and approved by the ExCom
  - Bob Berkovitz, EMC Chair
    - Only one meeting was held this year. EMC is not expecting a rebate.
  - Ron Aloysius, Newsletter and Signal Processing
    - January Newsletter to be published on January 4.
    - Signal Processing Society's first meeting is scheduled for 1/23/2008

- Jeff Friedhoffer, Communication Society
  - Jeff to try out IEEE Expert Now
  - Bill Semancik is working to identify a volunteer to chair the Communication Society.
  - ASC
    - Jeff to provide write-up for January Newsletter
    - Nominations are being solicited for Engineer of the Year. Nominations are due mid-January.
    - Will probably take on functions of Engineering Society of Baltimore.
    - Banquet during Engineers Week will be held at the ESB on February 22.
  - Education Chapter
    - Is joint with Washington Section; Baltimore Section is parent.
    - \$500 from Baltimore Section.
- Walt Willing, Reliability
  - Meeting scheduled for 12/19/2007
- Anna Romaniuk, Secretary Elect

## 7 New Action Item Summary

- No new action items.

## 8 Adjourn

Next meeting will be on 14 January 2008 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

## **Appendix 1: December 2007 ExCom Meeting Agenda**

### **1. Introduction**

### **2. Executive Reports**

- a. Chair (Bill Semancik)
- b. Vice Chair (Vacant)
- c. Treasurer (Helen Garrison)
- d. Secretary (Dave Kisak)

### **3. Discussion Topics**

- Report of the Officers Elections 2008 Committee
- GLOBECOM Report
- TISP
- Engineers Without Borders
- End of Year Reporting
- MD Computer Tax Proposal
- UMBC Request For Sponsorship of Student Event

### **4. Old Business/Action Item Review**

### **5. Highlights from Directors and Chapter Chairs, R2 Area Chair**

### **6. New Action Item Summary**

### **7. Adjourn**

- Next meeting will be on 14 January 2008 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

## Appendix 2: December 2007 ExCom Meeting Attendees

<b>Name</b>	<b>Position</b>	<b>Member</b>	<b>E-mail</b>
Semancik Bill	Chair	Yes	<a href="mailto:wsemancik@ieee.org">wsemancik@ieee.org</a>
Dave Kisak	Secretary	Yes	<a href="mailto:dkisak@ieee.org">dkisak@ieee.org</a>
Helen Garrison	Treasurer	Yes	<a href="mailto:helengarrison@ieee.org">helengarrison@ieee.org</a>
Walt Willing	Chair - Reliability	Yes	<a href="mailto:waltwilling@ieee.org">waltwilling@ieee.org</a>
Ron Aloysius	Newsletter, SP Chair	Yes	<a href="mailto:ronald_alloysius@ieee.org">ronald_alloysius@ieee.org</a>
Jay Gamerman	Student Activities	Yes	<a href="mailto:jay.gamerman@acrodyne.com">jay.gamerman@acrodyne.com</a>
Tayo Oyelade	Chair – PES	Yes	<a href="mailto:Olutayo.oyelade@constellation.com">Olutayo.oyelade@constellation.com</a>
Scott Goodeke	Member	Yes	<a href="mailto:s.goodeke@ieee.org">s.goodeke@ieee.org</a>
Robert Berkowitz	Chair – EMC	Yes	<a href="mailto:rjberkov@ieee.org">rjberkov@ieee.org</a>
Virgillo Arafiles	Pace / R2 Team	Yes	<a href="mailto:vparafiles@ieee.org">vparafiles@ieee.org</a>
Alan Pressman	Treasurer – PES	Yes	<a href="mailto:Alan.pressman@constellation.com">Alan.pressman@constellation.com</a>
Anna Romaniuk	Secretary	Yes	<a href="mailto:aromaniuk@ieee.org">aromaniuk@ieee.org</a>