IEEE

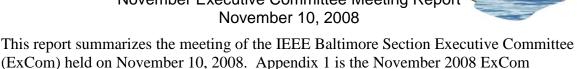**THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.**

Baltimore Section

November Executive Committee Meeting Report
November 10, 2008

This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on November 10, 2008. Appendix 1 is the November 2008 ExCom Meeting Agenda.

1   Introductions

Bill Semancik called the meeting to order. A general introduction of attendees followed. There were 13 IEEE members in attendance. Appendix 2 is a listing of all attendees.

2   Executive Reports

2.1 Chair Report (Bill Semancik)

- Sr. Member Grade event briefly discussed.. Talked about lessons learned. Next year we should organize it better ahead, be prepared and signed the people earlier before the meeting and collect the references ahead. Try to make sure the meeting is not conflicting with other activities. Provide more information to the applicants before the meeting. Make sure they have 2 references and nomination and understand the criteria for applying. Keep a spread sheet with the names of the possible applicants.

- Briefly discussed the PDS – EMB – Nov 1, 08 – successful – over 50 people attended

- Boss celebration held on Nov 15, 08. Motion was presented to have a sponsorship for $300.00 and sponsor two people for this event. The motion was unanimously approved for a donation of $300.00

2.2 Vice Chair Report (Dave Kisak)

- More discussions on Sr Member grade event

2.3 Treasurer Report (Walt Willing)

- Brief financial report.

2.4 Secretary Report (Anna Romaniuk)

- Nothing to Report

3   Old Business

- None to discuss

4 Discussion Topics

4.1 The Vex robotics Competition

- Discussion was held on what is really needed for the Dec 13, 08 meeting. Neil will be judging . This is a good publicity .

- Discuss the robotics competition and brainstorm on how to help middle, high school to get involved with the robots competition

- The Section supports the VEX robotics competition – Dec 13, 08. Motion was presented to approve sponsorship and motion was passed to donate $300.00; motion passed unanimously. Alan Pressman is the PES chair and he will receive the donation and he is the main contact

4.2 V Tools

- Jeff briefly discussed the meetings.tools, which shows you how to schedule a meeting, invite speakers, has a Google map and can be reused for future use. He encourage people to use it

- A seminar held October 19 2008

4.3 Associates counsel – engineering – society

- Held next Wednesday. Fund raiser will be in January, 09

4.4 New plaque

- Vote to found a new plaque – provide name and words to the new plaques/

5 Reports Highlight from Directors and Chapter Chairs

- Reliability – Walt Willing
    - Noting to report

- Signal Processing and newspaper Ron Aloysius
    - Reported on NASA Meeting. Mr. Zimmerman will be back in January.
    - Suggested that officers should pay for a museum membership – cost $25.00. This way we all will be helping the museum newsletter went out this month. Single processing – nothing new to report
    - Newsletter will be released on December 1, 08. Please provide your comment and suggestions before Thanksgiving Holiday.
    - Will send a special note to remind about the election before end of November
    - January's newsletter will be prepared in the last two weeks of December- Nor Northrop Grumman Corporation's celebration – January 5, 09

- David – Had few questions: What is the AES volunteer database? How to send a email to all
    - 1st Meeting will be in March
    - Discussed new tools – web in box
- Tom – Chapter Charity will be May 13, 2009
    - Tom has been is trying to keep the budget under 5,000.00 since 1993. He is asking for $6,000.00 for 2009 year
- Robot and Student activities – Jay Gammerman and Neviele Jacobs
    - Robot Challenge is moving forward.
- Boris – Election and nomination committees
    - Only few people vote this year. Only 80 people voted last year.

5.1 Topic for next time

6 New Action Item Summary

7 Adjourn

Next meeting will be on January 9, 2009 with refreshments and casual discussion starting at 6 PM at the Historic Electronics Museum in Linthicum.

Appendix 1: November 2008 ExCom Meeting Agenda

1 November 2008 Executive Committee Meeting Agenda\ Executive Reports

1.1 Chair Report (Bill Semancik)

1.2 Vice Chair Report (Dave Kisak)

1.3 Treasurer Report (Walt Willing)

1.4 Secretary Report (Anna Romaniuk)

2 Old Business

2.1 PDS WIE Conference Atlantic City, NJ, Oct 3-5,,08

2.2 NASA 50th Anniversary – NASA Dinner

2.3 Senior member nomination day – No 8, 08

2.4 PDS – EMB –Nov 1, 08

3 Discussion Topics

3.1 Discussions of the senior member drive

3.2 The Vex robotics Competition

3.3 Section Officers Election for 2009 – due by Nov 30, 08

3.4 Wole Apkose's summary of the Morgan State Student paper event (deferred from last month)

3.5 The R2 South Area three sections meeting at Mitre

3.6 Discussion of the ComSoc chapter proposed budget

4 Reports Highlight from Directors and Chapter Chairs

5 Adjourn

Appendix 2: November 2008 ExCom Meeting Attendees
IEEE Baltimore Section
ExCom Meeting
Date: 10 November 2008

#	Name	Position	Member (Y/N))	E-mail
1	Bill Semancik	Chair	Yes	wsemancik@ieee.org
2	Dave Kisak	Vice Chair	Yes	dkisak@ieee.org
3	Helen Garrison	Treasurer	Yes	helengarrison@ieee.org
4	Anna Romaniuk	Secretary	Yes	aromaniuk@ieee.org
5	Boris Gramatikov	Past Chair	Yes	bgramat@jhmi.edu
6	Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
7	Walt Willing	Chair – Reliability	Yes	waltwilling@ieee.org
8	Ron Aloysius	Newsletter, SP Chair	Yes	ronald_aloysius@ieee.org
9	Jay Gamerman	Student Activities	Yes	jay.gamerman@acrodyne.com
10	Nataki Roberts	Chair – Computer	No	nataki.roberts@ieee.org
11	Michael Pearce	Chair – GOLD	Yes	michaelpearce@ieee.org
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