



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

December Executive Committee Meeting Report
December 8, 2008



This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on December 8, 2008. Appendix 1 is the December 2008 ExCom Meeting Agenda.

1 Introductions

Bill Semancik called the meeting to order. A general introduction of attendees followed. There were 12 IEEE members in attendance. Appendix 2 is a listing of all attendees.

2 Executive Reports

2.1 Chair Report (*Bill Semancik*)

- Report on Bose meeting
- Briefly discussed the PDS – EMB – Nov 1, 08 – successful – over 50 people attended
- Boss celebration held on Nov 15, 08. Motion was presented to have a sponsorship for \$300.00 and sponsor two people for this event. The motion was unanimously approved for a donation of \$300.00

2.2 Vice Chair Report (*Dave Kisak*)

- More discussions on Sr Member grade event

2.3 Treasurer Report (*Walt Willing*)

- Brief financial report.

2.4 Secretary Report (*Anna Romaniuk*)

- Nothing to Report

3 Old Business

- None to discuss

4 Discussion Topics

4.1 Report on Bose meeting

4.2 Election Committee

- Boris reported on the elections Committee. There were 87 valid votes. Dave Kisak is a new Chair, Anna Romaniuk – vice Chair, Walt Milling – Treasurer and JF Morgan – secretary. Lessons learned – Start election early – in May. Bill recommendations – use the web letter to appoint new people.
- Senior Member day – needs a reference form.
- Fun raiser for Engineering Week - The plan is to charge between 20-30 per person to attend, that gets them admission, snacks (pretzels, chips) soft drinks, food, wine and beer will be available for purchase. The admission charge is about \$10 above cost and we will make money on the food. It is be held on Friday 6 Feb at the club. Motion Proposed and Approved (voice vote – no abstentions, no negatives) Up to \$500 for participating in the Trivia Contest in support of Engineers Week at Engineers Club. The following volunteer will represent the Baltimore IEEE society – Jeff Friedhoffer, Anna, Dave Kisak and Ron
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- Discussion was held on what is really needed for the Dec 13, 08 meeting. Neil will be judging . This is a good publicity .
- Discuss the robotics competition and brainstorm on how to help middle, high school to get involved with the robots competition
- The Section supports the VEX robotics competition – Dec 13, 08. Motion was presented to approve sponsorship and motion was passed to donate \$300.00; motion passed unanimously. Alan Pressman is the PES chair and he will receive the donation and he is the main contact

4.3 V Tools

- Jeff briefly discussed the meetings.tools, which shows you how to schedule a meeting, invite speakers, has a Google map and can be reused for future use. He encourage people to use it
- A seminar held October 19 2008

4.4 Associates counsel – engineering – society

- Held next Wednesday. Fund raiser will be in January, 09

4.5 New plaque

- Vote to found a new plaque – provide name and words to the new plaques/

5 Reports Highlight from Directors and Chapter Chairs

- Reliability – Walt Willing
 - Noting to report
- Signal Processing and newspaper Ron Aloysius
 - Reported on NASA Meeting. Mr. Zimmerman will be back in January.
 - Suggested that officers should pay for a museum membership – cost \$25.00. This way we all will be helping the museum newsletter went out this month. Single processing – nothing new to report
 - Newsletter will be released on December 1, 08. Please provide your comment and suggestions before Thanksgiving Holiday.
 - Will send a special note to remind about the election before end of November
 - January's newsletter will be prepared in the last two weeks of December- Northrop Grumman Corporation's celebration – January 5, 09
- David – Had few questions: What is the AES volunteer database? How to send a email to all
 - 1st Meeting will be in March
 - Discussed new tools – web in box
- Tom – Chapter Charity will be May 13, 2009
 - Tom has been is trying to keep the budget under 5,000.00 since 1993. He is asking for \$6,000.00 for 2009 year
- Robot and Student activities – Jay Gammerman and Neviele Jacobs
 - Robot Challenge is moving forward.
- Boris – Election and nomination committees
 - Only few people vote this year. Only 80 people voted last year.

5.1 Topic for next time

6 New Action Item Summary

7 Adjourn

Next meeting will be on January 9, 2009 with refreshments and casual discussion starting at 6 PM at the Historic Electronics Museum in Linthicum.



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Appendix 1: December 2008 ExCom Meeting Agenda

1. Introduction

2. Executive Reports

- a. Chair Report (Bill Semancik)*
- b. Vice Chair Report (Dave Kisak)*
- c. Treasurer Report (Walt Willing)*
- d. Secretary Report (Anna Romaniuk)*

3. Old Business

- a. Discussion of the ComSoc chapter's requested budgeted*
- b. Review of the senior paper contest at Morgan State*

4. Discussion Topics

- a. Discussions of the Senior Member day*
- b. Final results of the election officers for 2009*
- c. A proposed project by Steve Spitzer for MTTs and the HEM*
- d. Section support of the South Area meeting that was held December 6 at Mitre*
- e. Fund raiser for engineers week*

5. Reports Highlight from Directors and Chapter Chairs

6. Adjourn

- 7. Next meeting will be on January 12, 2009 with refreshments and casual discussion starting at 6 PM at the Historic Electronics Museum in Linthicum

Appendix 2: December 2008 ExCom Meeting Attendees

IEEE Baltimore Section

ExCom Meeting

Date: 8 December 2008

#	Name	Position	Member (Y/N)	E-mail
1	Bill Semancik	Chair	Yes	wsemancik@ieee.org
2	Dave Kisak	Vice Chair	Yes	dkisak@ieee.org
3	Anna Romaniuk	Secretary	Yes	aromaniuk@ieee.org
4	Boris Gramatikov	Past Chair	Yes	bgramat@jhmi.edu
5	Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
6	Walt Willing	Treasurer	Yes	waltwilling@ieee.org
7	Ron Aloysius	Newsletter, SP Chair	Yes	ronald_alloysius@ieee.org
8	Dave Price	Chair AES	Yes	dl.price@ngc.com
9	JF Mergen	Secretary-elect	Yes	jfmergen@alum.mit.edu
10	Bob Berkovitz	Chair - EMC	Yes	rjberkov@ieee.org
11	Curtis Menyuk	Chair ComSoc	Yes	menyuk@umbc.edu
12	Virgillo Arafiles	Pace / R2 Team	Yes	vparafiles@ieee.org
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