



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

## Baltimore Section

February Executive Committee Meeting Report  
February 16, 2011



This report summarizes the IEEE Baltimore Section Executive Committee (ExCom) meeting held on February 16, 2011. 9 IEEE members attended. There were no visitors. Appendix 1 is a list of meeting attendees.

### 1. Introductions / Call To Order

Alan Pressman called the meeting to order at 6:33 PM.

### 2. Reading and Approval of the Minutes

Walt Willing motioned to approve the minutes. Bill Semancik seconded. Motion passed.

### 3. Financial Report

Collin reported that the transfer is complete and he is now able to sign checks.

We have adequate funds in our account.

### 4. Executive Reports

- a. Chair – Alan Pressman
  - Nothing to report here; presented in Discussion Topics below
- b. Vice Chair – Walt Willing
  - L50 was submitted. We will be getting roughly \$20K for section rebate in April.
  - Walt and Collin are creating a poster for presentation at the IEEE-USA Meeting.
- c. Secretary – David Price
  - Completed tracking down the chapter chairs
  - Reporting requirements
- d. Treasurer – Collin Krepps
  - Nothing to report

### 5. Discussion Topics

- a. March 17 IEEE SPESIF-COFE4 conference at University of Maryland

- Looking for volunteers to man a booth.
- b. March 3<sup>rd</sup> IEEE USA meeting.
  - Walt and Collin to present poster.
- c. PACE Project Initiation
  - Kate and Alan to do more outreach to students
  - Kate talked about STEP (Student Transition Elevation Partnership)
  - Walt Willing motioned that we seek STEP matching funds for outreach at a local school. Dave Kisak seconded. Motion passed.
  - Alan to investigate PACE funding to build solar panels or something similar at a local school.
- d. ASC education outreach meeting March 3<sup>rd</sup> Engineers Club, 6:15 PM.
  - Neville and Bill to attend (probably)
- e. IEEE officers webpage update
- f. Baltimore/Washington/Northern Virginia Instrument and Measuring Society creation recommendation letter
- g. Electrification of the B&O railroad memorial report out
  - Submitted by Anna
- h. SPS and AESS meeting April 11th
  - Distinguished lecturer
  - Probably spend \$300 or so on food
- i. Outreach to new first year members who have not renewed
- j. Engineers of the year award
  - Bill nominated by Neville, awaiting confirmation
  - Section to look into attending the awards banquet at the Engineer's Club; sponsoring up to 2 members plus Bill plus spouses/significant others (6 people total)
- k. UMD women in engineering program – 2011 WIE DREAM conference at College Park on the 26<sup>th</sup>
  - Lei Zong requests \$300 activity money
  - Dave Kisak motioned that we provide the money for the event. Walt Willing seconded. Motion passed.
- l. Senior member report
  - 57 new Senior members, 18 waiting in queue, a few rejected
- m. FFT on the 17<sup>th</sup> and 18<sup>th</sup>
- n. Trivia night
  - Four people attended, won second place
- o. CLEO concert in Baltimore May 1<sup>st</sup> to 6<sup>th</sup>.
  - Looking for volunteers for the conference
- p. Continuing Education (Boris)
  - Two courses being offered, \$300 requested to support
  - Walt motioned to approve, Dave Kisak seconded.
- q. ASME tour of Hopkins medical facility Wednesday, Feb 23
  - Request newsletter or other mailing to promote event.
- r. Chapter Chairs Banquet planning for May 18

- Bill has a signed contract with Snyder’s Willow Grove. Cost will be about \$50 per person, allowing up to 80 people or so in order to keep within budget.
  - Hoping to get the same musician from last year
  - Alan (the section chair) must order the past chair pin. Alan will also order the certificates for the outgoing chairs.
- s. COMSOC meeting Jan 11<sup>th</sup>
- Strong on history, light on technical details. About 30 people attended.
- t. IEEE WCET(R) Certification Examination
- Alan to send out more information
- u. Baltimore Engineer’s Golf League
- Walt motioned that we allow them to continue to use our “Baltimore Sky Crab” logo in their promotional materials. Jay seconded. Motion passed.
- v. Officer’s training workshop in DC, Saturday March 12
- Alan to attend

## 6. Old Business

- a. E-week Activities
- Dinner sponsored by PES, 5:30 to 9 on February 24
  - RSVP by today to Joshua Skillman
- b. Jay Gamerman – Robot Challenge
- 18 schools, 79 two leg kits (6 automated), 25 four leg kits (4 automated)
  - Current inventory is 54 robot kits with 6 additional at the BMI, 19 two leg automation kits, 11 four leg automation kits
  - Written reports due April 18, review on April 25 at 6 PM
  - VEX Robotics Challenge looking for judges on Saturday, Feb 26

## 7. New Action Items

- a. None

**8. Adjourn** – Dave Kisak motioned, Walt seconded. Meeting adjourned at 8:11 PM.

## Appendix 1: February 16, 2011 Baltimore ExCom Meeting Attendees

Name	Position	Member (Y/N)?	Email
<b>Alan Pressman</b>	ExCom Chair	Yes	<a href="mailto:Alan.Pressman@constellation.com">Alan.Pressman@constellation.com</a>
<b>Walt Willing</b>	ExCom Vice Chair	Yes	<a href="mailto:waltwilling@ieee.org">waltwilling@ieee.org</a>
<b>Collin Krepps</b>	ExCom Treasurer	Yes	<a href="mailto:krepps@ieee.org">krepps@ieee.org</a>
<b>Dave Price</b>	ExCom Secretary, AES Chair	Yes	<a href="mailto:davidprice@ieee.org">davidprice@ieee.org</a>
<b>Dave Kisak</b>	Past ExCom Chair	Yes	<a href="mailto:dkisak@ieee.org">dkisak@ieee.org</a>
<b>Bill Semancik</b>	Past ExCom Chair, Region 2 Treasurer	Yes	<a href="mailto:wsemancik@ieee.org">wsemancik@ieee.org</a>
<b>Ron Aloysius</b>	Newsletter, SP Chair	Yes	<a href="mailto:Ronald_Aloysius@ieee.org">Ronald_Aloysius@ieee.org</a>
<b>Jay Gamerman</b>	Student Activities	Yes	<a href="mailto:jay.gamerman@ieee.org">jay.gamerman@ieee.org</a>
<b>Kate Duncan</b>		Yes	<a href="mailto:kduncan@ieee.org">kduncan@ieee.org</a>