



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

September Executive Committee Meeting Report January 14, 2013



This report summarizes the IEEE Baltimore Section Executive Committee (ExCom) meeting held on January 14, 2013 at the National Electronics Museum (NEM), Linthicum, MD (<http://www.nationalelectronicmuseum.org>). 10 IEEE members attended, there were no visitors. Appendix 1 is the meeting agenda, Appendix 2 is a list of meeting attendees and Appendix 3 Status of student activities.

1. INTRODUCTIONS

Dave Price called the meeting to order 6:43

2. APPROVAL OF MINUTES

Motion made by Neville to approve December 2012 EXCOM minutes

Second: Bill S

Motion approved

3. EXECUTIVE REPORTS

- 1) Chair - Dave Price
 - a. Reports need to go out
 - i. L31
 - ii. Chapter L31
 - iii. Financials – due in mid February
 - iv. Officer Reporting – Secretary – on IEEE website officer reporting
- 2) Vice-Chair– Collin Krepps
 - a. Treasurer / Financial Report Summary
 - i. Financial end of year statement under way for final report no longer L51
- 3) Treasurer / Financial Report Summary – Kate Duncan
- 4) Secretary – Vinod Mishra

4. NEW BUSINESS

1. Conference co organized by Wash DC and NoVA IEEE sections - program management institute (PMI) and Information Systems Security Association (ISSA) held Sept 18 – 20 UMD college park MD
 - a) Wash DC lead - Mithun Banerjee Chair
 - b) They are looking for seed money and MOATable the matter pending further discussion with Carol

2. Mithun Banerjee Chair Wash DC – asked the Baltimore section to share the cost to publish scanner
 - a. Section needs to talk to John Dentler as to why we would want to support this
3. NOVA joint picnic with Baltimore –
 - a. Yes
4. WIE Dreams conference Saturday February 23, 2013
 Motion: Dave K that the Baltimore section donate \$300 for the conference
 Second: Collin
 Approved
 Table the matter pending further discussion with Carol
5. Motion to fund Baltimore section chapters
 - a. Motion made by Collin to fund \$500 per active chapter (held two events last year) and probationary chapter
 - b. Second: Bill S
 - c. Approved

5. OLD BUSINESS

1. 2013 Fourier Talks
 To be held at the University of Maryland February 21 - 22, 2013.
 talk by Ingrid Daubechies of Duke University, and Thomas Strohmmer of the University of California, Davis.
 Dave P and Dave K plan to attend
 Baltimore section sponsored \$250 to the Fourier Talks conference
2. Chapter Chairs Banquet planning
 - a. Date is reserved May 8 2013
 - b. Contract not signed
3. Senior member event
 - January 26, 2013 10 – 2 PM
 - Request people to sign up via v-tools for better scheduling
 - Past events Northern VA and Washington area volunteers participated
 - Will supply refreshments (food cookies, donuts...
 Last time the Baltimore section approved \$300 for refreshments
4. WISSI conference
 - a) No updates
 - b) Conference will be November 2013
5. CEEE Courses
 - c) Feb 2
 - d) April 13 programming iPhone apps
6. Nominations for engineering awards
 - i. Jeff, Carol and John Dentler
7. Trivia night – canceled - lack of interest

8. Robot challenge status
 - i. 71 teams – 10 schools
 - ii. Automation Board 8 2-leg 2 – 4 leg
 - iii. May branch out to college students
 - iv. Carol obtained pace funds for the automation board

Round table:

- Collin -
Motion made by Dave to provide \$3k to fund the PES eweek banquet ~February 20 at the National Electronics Museum
Second: Collin
Approve
- Bob - Activities for chapters are less – need DL on microwave
 - o Talk on the Cloud at the ENCOSE meeting on Wednesday
- Mithun Banerjee Chair of No VA section –
 - o Joint conference – membership development between the three sections, Sept 10 , 11 and 12th, UMD College Park MD, (1) participate with no funds (2)
 - o Keynote John Mater Noble laurate – big bang another Noble laureate from NIH – three tracks
 - o Theme – will come up with at a later date
 - o Sponsor scanner cost structure – \$10k
- Neville – Robot challenge status see appendix
 - o Motion by Neville a request for \$2k / year for the next 5 years from IEEE (\$500 / award) contingent on approved evaluation criteria
 - o Second: Kate
 - o Approved
- Bill S - pass
- Dave K - pass
- Kate – appointed region 2 WIE coordinator
- Ron - pass
- Hong - pass
- Dave - pass

Motion to Adjourn: Dave K

Second: Bill s

9:00

Appendix 1: Meeting Agenda



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**Baltimore Section
Executive Committee Agenda
January 14, 2013**



1. INTRODUCTIONS

2. APPROVAL OF MINUTES

3. EXECUTIVE REPORTS

1. Chair - Dave Price
2. Vice Chair– Collin Krepps
3. Treasurer / Financial Report Summary – Kate Duncan
4. Secretary – Vinod Mishra

4. NEW BUSINESS

5 OLD BUSINESS

Adjourn

Appendix 2: January 14, 2013 Baltimore ExCom Meeting Attendees

NAME	Position	Member (Y/N)	Email
Dave Price	Chair	Y	davidprice@ieee.org
Collin Krepps	Vice Chair	y	krepps@ieee.org
Kate Duncan	Treasurer	y	kduncan@ieee.org
Jay Gamerman	Student Activities Vice Chair	y	jay.gamerman@ieee.org
Ron Aloysius	Newsletter / SP Chair	y	ronald_alloysius@ieee.org
Bob Berkovits	EMC Chair	y	rjberkov@verizon.net
Dave Kisak	Past Chair	y	dkisak@ieee.org
Neville Jacobs	Student Activities Chair	y	Nevilleed@aol.com
William Semancik	Past Chair	y	wsemancik@ieee.org
Hong Yu		y	Yhong2006@gmail.com
Mithun Banerjee	NoVA Chair	y	mithunbanerjee@gmail.com

Status: Student Activities, January 14, 2013

1. We now have 57 2-leg teams registered for the Robot Challenge, this compares with 64 teams at this time last year, and 73 the year before. We have 13 4-leg teams registered this year, compared with 9 teams last year and 25 teams the year before. Part of the problem is that we have only 10 schools participating compared to 13 schools last year and 15 schools the year before.
2. A positive factor is that we have 9 teams doing automation this year (7 2-leg and 2 4-leg), and owing to the new design developed by Jay Gamerman, there is a good chance that they will be successful.
3. Though below last years' level, registration remains open till mid-february, so we still have the opportunity of getting additional schools that have not yet signed up.
4. We will be holding a training program next Saturday, January 19, and are hopeful that we can sign up more teams at this time. The training will be held at the Baltimore Museum of Industry from 10 AM to 2 PM, with lunch included. The morning sessions will deal with the building and walking of the Manual Robots, while the afternoon sessions will concentrate on Automated autonomous operation. All teachers and mentors are invited to attend as well as any judges who would like to learn more about the project. There is no charge.
5. Kit inventory is good, with 46 basic 2-leg kits available, as well as 3 New 2-leg and 5 New 4-leg automation kits. We also have a limited number of the older automation kits as well.
6. We have been asked to administer a program to honor the memory of Walter Willing, our past president. This will consist of an essay competition on the topic of either Reliability, Quality Engineering or Robotics. There will be 4 prizes a year of \$500 each for a period of 5 years, with judging to take place at the same time we judge the Robot Challenge Written Reports. It has been suggested that we start by sending invitations to participate to the juniors and seniors of all the schools that have signed up for the Robot Challenge, with the deadline that of the Written Reports (March 22).
7. The payment for the 40 kits we received from Kelvin last month, was paid directly by our treasurer.
8. My expenses since the start of the academic year have been \$303.06

Neville Jacobs