

**Baltimore Section**  
**September Executive Committee Meeting Report**  
**8 September 2014**

This report summarizes the proceedings of the IEEE Baltimore Section Executive Committee (ExCom) meeting held on Monday, 8 September 2014 at the National Electronics Museum (NEM, <http://www.nationalelectronicmuseum.org>), Linthicum, MD.

**1. CALL TO ORDER**

Meeting opened at 6:45pm. Quorum was not established

**2. INTRODUCTIONS**

**3. APPROVAL OF PRIOR EXCOM MINUTES**

- March 2014
- June 2014

March and June minutes were reviewed, errors were noted for incorporation and approval at subsequent meeting

**4. EXECUTIVE REPORTS**

- o Chair: Collin Krepps
  - Website updates
    - WordPress site still in progress
    - Need to add minutes
      - Check if Ryan Klein has access
  - \* Open offices
    - o Computer Society
    - o Membership and Awards
      - Collin to contact Pam Jones about opportunities
    - Senior Members needing recommendations
      - Peter Charland – Charles rec still outstanding
- o Vice-Chair: Kate Duncan
  - Organizing IEEE Day event
  - Member recognition with MGA loyalty pins and certificates

- Goal to make an annual event and encourage member growth and volunteerism
  - o Treasurer: Vinod Mishra
    - absent
  - o Secretary: Charles Johnson-Bey
    - absent
  - o Chapter report: Power and Energy
    - Held seminar for members
  - o Chapter report: Signal Processing
    - 2 events in planning stage
    - 1 speaker end of October
    - other speaker still working out details
- o Chapter report: EMB
  - 1 tech meeting (brain development)
    - 2<sup>nd</sup> tech meeting (nuclear fusion ROMP)
    - Need volunteers for events
      - place request in newsletter

## 5. COMMITTEE REPORTS

- o Robot Challenge (Neville)
  - Possible jump from 15 schools to 60-65 schools
  - MESA to work with IEEE, giving robot kits to 50 schools
  - Robot supplies cost ~\$10k, \$2940 due up front
  - Teacher/mentor training 11/20 4-7pm at BMI
  - 2<sup>nd</sup> training event 1/31 10-2pm at BMI
- o Chapter Chairs Dinner (Bill S)
  - No report
- o Operations Manual review committee (Bill S)
  - No report
- o Elections committee (David K)
  - Do not have multiple candidates
  - sending special election newsletter to get news out about elections
  - Bill S: suggest to reconnect with chapters by reaching out to officers for election

## 6. OLD BUSINESS

- o Project Management course (Carole)
  - Course may be reoffered due to high interest
- STEM fair (Carole)
  - Nov 15<sup>th</sup> at Bryn Mawr school
  - have IEEE table at fair
  - 1 session each in morning and evening

## 7. NEW BUSINESS

- o Newsletter discussion
  - Paper copies no longer being sent
  - question whether paper-only members were notified of change
  - Suggest revisiting decision, notifying members of change
  - Possibly add membership surcharge/subscription fee if desired
  - Costs had become prohibitive for small number of members (\$1,200 annually for less than 40 members)
- o GlobeCom reimbursement consideration requested by Wally Lee and Monica Mallini
  -

## 8. ADJOURNMENT

Motion: Kate

Seconded by: Charles

Adjourned at: 8:43pm

## 9. Attendees

1. Collin Krepps
2. Kate Duncan
3. Carole Carey
4. Jeff Friedhoffer
5. Charles Johnson-Bey
6. Vinod
7. Robert Rencewicz
8. Neville

9. Bill Semancik (phone)
10. Bob
11. Tim Cash
12. Richard Hansell