

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

**December Executive Committee Meeting Report
8 December 2014**

This report summarizes the proceedings of the IEEE Baltimore Section Executive Committee (ExCom) meeting held on Monday, 8 December 2014 at the National Electronics Museum (NEM, <http://www.nationalelectronicmuseum.org>), Linthicum, MD.

1. CALL TO ORDER (@ 6:43 pm)

2. INTRODUCTIONS

3. APPROVAL OF PRIOR EXCOM MINUTES

- o November 2014

Motion by Jay Gamerman (second Neville Jacobs) to approve November minutes with minor correction to robotics on “price the same but automated kits have been rising” - motion passed

4. EXECUTIVE REPORTS

- o Chair: Collin Krepps
 - Website status
 - Suggestion made to have website tutorial
 - NEM donation
 - Donation of \$3000 given. Ron Aloysius suggested being a NEM member (\$25) for meeting attendees.
 - Propose funding profile/plan
 - o Collin Krepps suggests telling NEM at beginning of year on IEEE planned use for the year and give donation at beginning of year.
 - Senior Member drive

- Planning for March 28th or April 25th
- o Vice-Chair: Kate Duncan
 - Not present
 - Vice-Chair not voted on for 2015 (no candidates). Robert Rencewicz volunteered but not sure if an individual can take position without voting. Motion made by Neville Jacobs (second Vinod Mishra) to appoint Rob Rencewicz to Vice-Chair for 2015 if it is allowed to be done with motion-motion passed.
- o Treasurer: Vinod Mishra
 - Detailed financial review
 - Balance and YTD activity for all chapters and affinity groups
 - o Working with Kate. Amount indicates outside audit not required. Bill S. volunteered if help is needed.
 - Neville still needs expenses and income for 2013 and 2014 robot program
 - Email from engineers club for donations
 - o Currently providing money for membership and engineers week
 - Reimbursements
 - Claudia (EMBS meeting)
 - o Check on payment
 - Computer society (\$200 toward student code-a-thon event)
 - SP meeting expenses
 - Carle two events
 - Robotics
 - o 160 kits from Kelvin
 - o \$2219.90 for robotics supplier
- o Secretary: Charles Johnson-Bey
 - Not present
- o Chapter Reports
 - Signal Processing (Richard H.)
 - Had meeting on 11/19 with Aerospace & Electronics Committee
 - Aerospace & Electronics (Dave P.)

- Meeting scheduled for 12/16 joint with SP group on satellite observations
- Electromagnetic Compatibility (Bob S.)
 - Held various meetings with one on EMI problems. Will work with photonics society (see below).
- Photonics Society (Eric A.)
 - Wants to be active and looking for guidance
 - o Technical meeting requires a speaker and need to record # of attendees, topics, and list of members/students/non-members. Bob B. (electromagnetic compatibility) to get with Eric on ideas for join meeting.
 - Vinod to join accounts

5. COMMITTEE REPORTS

- o Elections Committee (Dave K)
 - Results
 - chair - Vinod Mishra
 - vice chair – vacant (Robert Renciewicz volunteered)
 - treasurer - Matt Stryjewski
 - secretary - Rachel Krepps
- o Robot Challenge (Neville)
 - Huge increase from 2013 in automated teams (increase from 14 up to 50)
 - Will setup additional training at robotics meeting
 - Require more training due to increase in mentors with increase in schools and automated kits
 - Biggest challenge is new mentors
 - One kit and four sets of parts sent to Pune, India.
- o Chapter Chairs Dinner (Bill S)
 - Suggestion for Synder's instead of Engineers Club
 - Located on beltway providing better parking over downtown. Flexible for varying attendees. Previously price set at \$55 a person (open bar/dinner).
 - Looking for ideas to boost attendance. Collin to help with getting survey and list of chapter chairs to Bill.

6. OLD BUSINESS

- o Bryn Mawr event report (Neville, Carole)
 - Robotics presented
- o MGA Nov meeting (Collin)- tabled
- o Pioneer Hall AV improvements (Collin)
 - Robert Rencewicz got contact from Northrop Grumman (Michele Weiss: Michele.weiss@ngc.com) from audio visual technician group that can help get access to equipment to run IEEE meetings. Colin to pass info to Dave Price to try contact for next committee meeting on 12/16.
- o E-Week planning (Collin)
 - February (Saturday) week of 22nd. Try NEM to involve kids.
 - Baltimore Museum of Industry (\$2000)
 - Motion by Neville Jacobs (second Jeff Friedhoffer) for \$500 to Engineers Club Education committee for E Week-motion passed
 - 501C3 tax rebate

7. NEW BUSINESS

- o UMD Fourier talks donation (Boris)
 - February Fourier Talk (FFT) setup for Feb 19th and 20th at College Park
 - Motion by Collin Krepps (second Jeff Friedhoffer) to donate \$250 to FFT
- o Various chapters needing new leads
 - Computer society, communications, signal processing need new leads for 2015.
- o 2015 meetings
 - Will hold meetings on second Monday of each month with exception of September being held on 21st. Hours will be networking at 6 with meeting running 6:30 – 8:30pm.

8. ADJOURNMENT

Motion: Jeff Friedhoffer
Adjourned at: 8:35pm

Seconded by: Robert Rencewicz

9. Attendees

1. Collin Krepps
2. Vinod Mishra
3. Jay Gamerman
4. Neville Jacobs
5. Richard Hansell
6. Jeff Friedhoffer
7. Robert Rencewicz
8. Boris Gramatikov
9. Eric Adles
10. Bob Berkowitz
11. Bill Semancik
12. Ron Aloysius