

MINUTES OF LVS-SSCS PLANNING MEETING
September 3, 2009, Allentown, PA

Attendees:

Robert Peruzzi, Ian Rippke, Roger Minear, Paul Davis, Dale Nelson, Robert Walden.

Finances:

Minear reported SSCS has granted us a \$400 operating budget for the balance of 2009. A request for 2010 is pending.

Plans for Future Meetings:

We seek to have a mixture of Distinguished Lecturers and local contributors. Likely sources include DL's from SSCS or other societies; faculty from Penn, Lehigh, or other nearby universities; and current SSCS members. Dale Nelson has identified some prospects from U. Penn. Packard Lab at Lehigh University is an ideal venue, if Lehigh is agreeable. We propose a minimum of 4 meetings/year and hope to gradually increase that number.

Kickoff Meeting, Monday, September 21, 2009

Place: Packard Laboratory, Lehigh University, Bethlehem, PA

Schedule: 6:00 PM - Refreshments & pizza in 3rd floor lobby

7:00 PM - Meeting in 4th floor auditorium, Room 466

Agenda: Introductions by Bob Peruzzi & Professor Jan van der Spiegel of U. Penn;
main talk by Professor Tom Lee of Stanford University

Kickoff Meeting Tasks:

Bob Peruzzi:

Organize pre-meeting meal with speaker (see below).

Contact Lehigh for facility use permission, access, computer setup/logins, etc.

Issue 2nd e-mail invitation with firm RSVP cutoff date for refreshments.

Maintain pre-registration headcount & disseminate it to others.

Provide expert assistant for pre-registration, ID badge control for food

Dale Nelson: bring soda, ice, cups

Ian Rippke: bring cookies, spare laptop

Russ Foster: order & pick up pizza; deliver to meeting site by 6:00 PM.

Roger Minear: Be there ~1 hour early, help with setup or as required.

Pre-Kickoff Meeting Meal:

Location and time TBD. Invitees: Professor Tom Lee, Professor Marvin White,
Bob Peruzzi, Ian Rippke, Dale Nelson, Roger Minear.

Future Meetings:

Dale Nelson has volunteered to give a talk on Crystal Oscillators.

Monday, November 30 is the tentative date.

Paul Davis has volunteered to give a talk this winter or next spring; no date yet.

He proposes to discuss mixed-signal system design; e.g.,

"When Do We Connect The Cell Phone A/D To The Antenna?"

All members are asked to suggest additional local speakers and Distinguished Lecturers. Several names were suggested, but all are speculative at this point. Future DL's should be identified soon to allow time for scheduling.

Roger Minear