**IEEE/LVS/SSCS/Executive Committee**

Meeting Minutes

June 26, 2012. Sammi’s Pizza, Allentown, PA

Present: Richard Booth, Paul Davis, Roger Minear, Dale Nelson, Glen Offord, Betty Perry, Robert Peruzzi, Ian Rippke, Robert Walden

Next meeting: August 20, 2012[[1]](#footnote-1): Technical Meeting

1. Planning of Chapter Technical Meetings for 2012
   1. August 20, 2012 \*: Prof. Jeyanandh Paramesh, Carnegie Mellon University. "From Microwave to Millimeter-wave: The Design of Reconfigurable, High-Bandwidth CMOS Radios"
      1. Speaker to be granted a $100 honorarium plus reasonable expenses.
      2. Schedule for meeting day:

4:30 – Lunch with guest speaker (to be determined later)

Peruzzi to invite Jeyanandh and make reservations

6:00 – Social hour with pizza, soft drinks, coffee, cookies

7:00 – Welcome remarks and speaker introduction by Rippke.

7:15 – Presentation by Jeyanandh Paramesh

* 1. Week of September 10th or 24th: Yorgos Palaskas. DL Lecturer. Two possible topics are:
     1. Scaling-friendly radio design for SOCs
     2. Power Amplifier Design with Sub-µm CMOS

* 1. Richard Booth to follow up with Doug Lopata regarding our inviting to him to present
  2. Glen Offord to invite Bryan Moeller to present
  3. Ian Rippke to invite Murthy Upmaka of Agilent Technologies to present

1. Educational and Community Service Activities for 2012
   1. Support of IEEE/LVS Sponsored “Morton Paper Contest”
      1. The contest took place as scheduled and the total of all awards was increased by our contribution of $500. Roger Minear informed us that the transfer of $500 from our treasury to the LVS treasury did take place.
2. Discussion of Ideas and Chapter Activities in General
   1. Rippke posed the question “What can our SSCS chapter do to help students get a start?”
      1. To help undergraduate EE students learn how to find an entry level engineering job and plan an early career road map. (How to get there from here.)
      2. Systems Integration was mentioned as a typical task for entry level electrical engineers.

1. Action Item Summary (as of June 26), including open items from previous meetings
   1. All
      1. Collaborate by email to select one or two DLs from Rippke’s list
   2. Peruzzi
      1. Get Jeyanandh Paramesh to commit to a date for his presentation, preferably July 23, 24, 30 or 31. Meeting date turned out to be August 20, 2012\*.
      2. Arrange for luncheon and invite Jeyanandh and others
      3. Compile attendance history of our chapter meetings for our next planning meeting
   3. Rippke
      1. August 20\* items
         1. Create and distribute meeting announcement/invitation, including
            1. Distributing to our members mailing list and to our other usual mailing lists
            2. Delivering invitation to Don Talhelm for Don to distribute to all IEEE/LVS members and student members
            3. Delivering invitation to Fratti for distribution to the LSI population at LVCC
         2. Reserve the lecture hall for both refreshments and the presentation
         3. Order and either pick up or accept delivery of pizza or sandwiches for social hour
         4. Provide soft drinks, plates, cups and napkins for social hour
         5. Request Don Talhelm to provide coffee for social hour
         6. Ask George Beam (LVS Treasurer) to provide honorarium check for guest speaker
      2. Forward DL roster and his short list of recommendations to our SSCS chapter executive committee
      3. Following the contest, write a Morton Contest article with pictures and send to Kathy Olstein for publication in the SSCS Magazine
      4. Invite Murthy Upmaka of Agilent Technologies to present
   4. Walden
      1. Invite Svetlana Neretina to present
   5. Booth
      1. Follow up with Doug Lopata regarding our inviting to him to present
   6. Offord
      1. Invite Bryan Moeller to present

1. This information was not available at the time of the meeting and was added later. [↑](#footnote-ref-1)