



Huntsville, AL Chapter

Chairperson: Glenn Shelby - glenn.shelby@nasa.gov
Co-Chairperson: Tom Perry - thomas.a.perry@nasa.gov
Secretary: Tim Travis - ttravis@rttc.army.mil
Treasurer: Jim Stone - jim.stone@adtran.com

Minutes of Meeting

Date: August 9, 2007
 Location: Mindready Systems

Attendance:

Total: 54
 IEEE Members: 21
 Other attendees: 33
 Students: None

1. The business meeting was chaired by Glenn Shelby.
2. The refreshment sponsor, Mr. Jeff Bruce of Steward, welcomed everyone and informed the group of his company's background and capabilities.
3. Glenn thanked the refreshment sponsor and introduced the 2007 chapter officers to the group. He and the chapter expressed appreciation to the Leigh Christian and the Mindready Systems crew for hosting the meeting at their facility. Glenn then went over the meeting agenda.
4. The following business items were discussed:
 - A. The 2007 Chapter meeting schedule was reviewed.
 - B. Glenn thanked Jonathan Mack, the chapter webmaster, for keeping the website on the leading edge of technology.
 - C. Tom Perry presented the chapter financial report. The plan for the 2007 Chapter Budget is to keep expenses at a minimum and keep a nest egg as a reserve for Huntsville EMC 2008. He updated the group on the membership database. He stated that the database contained 233 members.
 - D. Glenn discussed the plans for Huntsville EMC 2008. The date for the event has been planned for 4/29/2008. The date has been tentatively set with the Von Braun Center. Immediate tasks to be accomplished include developing a MOU between Section and Chapter, and selecting a topic and speaker. A short list will be sent to chapter members to solicit topic/speaker preference. Glenn asked the group to contact him with speaker topics and for volunteer assistance.
 - E. The elections for the 2008 Chapter Officers were discussed. New officers are needed since the current officers have reached their 2 year limit. A tentative schedule was discussed. The call for nominations will be sent on 9/1/2007. The voting begins on 10/1/2007. Results will be tallied on 10/15/2007. The results will be reported to the Chapter and Huntsville Section on 11/1/2007.
 - F. The 2008 Meeting Schedule was reviewed. The call for presentations is tentatively scheduled for 9/1/2007. The 2008 year will likely have 4 monthly meetings, 1 DL meeting and 1 business meeting. A call was made for presentations and for meeting sponsors. The benefits of sponsoring were reviewed and the typical cost was stated. The typical monthly meeting cost ranges from \$300 to \$600 based on number of attendees, meeting location and menu. The typical DL meeting cost is from \$900 to \$1200.
 - G. Glenn informed the group about the next IEEE EMC Symposium to be held in Detroit from August 18-22, 2008.
5. Glenn closed the business meeting and welcomed Mr. Jeff Bruce from Steward to the podium.
6. Mr. Bruce delivered an excellent presentation on "Ferrites in the Suppression of EMI".
 At the conclusion of the talk, Glenn presented Bruce a Certificate of Appreciation and a small token of the chapter's appreciation. He then thanked Bruce and the group for their attendance and the meeting was adjourned.

The above is a true record of the meeting:

Signed: _____
 Chairperson

Date: _____

Signed: _____
 Secretary

Date: _____