



Huntsville, AL Chapter

Chairperson: Glenn Shelby - glenn.shelby@nasa.gov
Co-Chairperson: Tom Perry - thomas.a.perry@nasa.gov
Secretary: Tim Travis - ttravis@rttc.army.mil

Minutes of Meeting

Date: January 12, 2006
Location: Adtran East Tower

Attendance:

Total: 21
IEEE Members: 11
Other attendees: 10
Students: None

1. Meeting was chaired by Glenn Shelby. Glenn welcomed everyone and introduced new officers.
Glenn Shelby: Chairperson
Tom Perry: Co-Chairperson
Tim Travis: Secretary
2. Tim Travis, the refreshment sponsor representative presented a brief history of ERC Inc and spoke to the group about ERC's capabilities and diversity throughout the United States.
3. Each meeting attendee introduced themselves.
4. Glenn provided a Power Point presentation concerning chapter business. The following old business items were discussed:
 - a. Loss of chapter momentum at close of 2005 year
 - b. Monthly meetings changed from 3rd Thursday to 2nd Thursday
 - c. Set 2006 meeting schedule (4 technical meetings, April table top event, and 2 business meetings)
 - d. Adtran has graciously agreed to host all 2006 meetings.
 - e. Steering committee formation for Table top even and new member recruitment
 - f. The 2006 Meeting Schedule was reviewed
5. The following new business items were discussed:
 - a. March meeting topic selection; Daryl Gerke has agreed to speak. He has given the chapter a choice of two topics: How to Design to Fail EMC Tests or Mysteries of Grounding. Topic selection is to be made via email poll on week of 16 Jan
 - b. Kimmel Gerke Associates planning a three day seminar in Huntsville from 8 to 10 March 2006
 - c. The Chapter will vote via email poll for an EMCS Distinguished Lecturer to present at our August or September monthly meeting. The website for a list of lecturers was given.
 - d. The EMC table top event in Huntsville was planned for April 13, 2006. Location will be Select Hotel by Holiday Inn. The event will be put on by chapter instead of vendors, profits will go towards future chapter activities, this will be a full day event, and it will have local speakers and one "big name EMC speaker". Group discussed possible speakers. Clayton Paul cannot make April event. Tom Van Doran was suggested as a speaker. The following tasks were outlined: Hotel visited and proposal received. Vendor, and big name EMC speaker recruitment.
 - e. Tom Perry discussed getting new members, suggested making a chapter brochure to be posted in labs. He also mentioned that the chapter could coordinate with UAH and A&M students for their participation in the chapter. A chapter member suggested that we encourage IEEE students to be involved in the table top event.
 - f. Glenn made the request for a volunteer webmaster. He also tried to encourage participation in the chapter.
6. Glenn closed the business meeting and welcomed Ken Javor to the podium.
7. Ken Javor presented an excellent presentation on "Radiated Electric Field Control: Where we've been, Where we're going"
8. After Ken Javor concluded his presentation the meeting ended.

The above is true record of the meeting:

Signed: _____
Chairperson

Date: _____

Signed: _____
Secretary

Date: _____