



## Huntsville, AL Chapter

**Chairperson:** Glenn Shelby - [glenn.shelby@nasa.gov](mailto:glenn.shelby@nasa.gov)  
**Co-Chairperson:** Tom Perry - [thomas.a.perry@nasa.gov](mailto:thomas.a.perry@nasa.gov)  
**Secretary:** Tim Travis - [ttravis@rttc.army.mil](mailto:ttravis@rttc.army.mil)  
**Treasurer:** Jim Stone - [jim.stone@adtran.com](mailto:jim.stone@adtran.com)

### Minutes of Meeting

Date: March 8, 2007

Location: Adtran training room

### Attendance:

Total: 56

IEEE Members: 23

Other attendees: 33

Students: None

1. The business meeting was chaired by Glenn Shelby.
2. The refreshment sponsor, Mr. Tim Travis of ERC Incorporated, welcomed everyone and informed the group of his company's background and capabilities.
3. Glenn thanked the refreshment sponsor and introduced the 2007 chapter officers to the group. He and the chapter expressed appreciation to Adtran for hosting the meeting at their facility. Glenn welcomed two special guests to the meeting; Colin and Bronwyn Brench. Colin is the Huntsville IEEE EMC Society Chapter Angel. Glenn then went over the meeting agenda.
4. The following business items were discussed:
  - A. The 2007 Chapter meeting schedule was reviewed.
  - B. A call was made to recruit sponsors for the 2007 chapter meetings, specifically the Distinguished Lecturer (DL) meeting meal. The typical cost to sponsor a DL meeting is between \$800 and \$1200. Co-sponsorship with another organization is welcome. The benefits of meal sponsorship were explained. The group was asked to contact Glenn Shelby if interested.
  - C. Tom Perry provided the current checking account balance to the group and presented the plan for the 2007 chapter budget; keep expenses to a minimum and keep a nest egg as a reserve for Huntsville EMC 2008. He stated that the chapter passed the audit conducted on January 16<sup>th</sup>. Tom also gave an update on the membership database; he stated that it is up to 225 members with 75 companies represented.
  - D. The need for chapter volunteers was explained by Glenn. He explained that volunteering encourages new ideas and perspectives, expands the chapter leadership base and helps identify officer candidates for 2008. He also mentioned that the chapter needs to expand the chapter meeting locations. The benefits of volunteering were explained, these included; developing leadership ability, developing teamwork, networking and seeing the "bigger picture" outside your job. He requested that as minimum, people respond to register their preferences when polled.
  - E. Glenn informed the group about the next IEEE EMC Symposium to be held in Honolulu Hawaii. He mentioned that this symposium celebrates the 50<sup>th</sup> anniversary of the founding of the IEEE EMC Society. He also described all the work related benefits of this symposium. Colin Brench also informed the group about the EMC Symposium and the Chapter Angel program.
5. Glenn closed the business meeting and welcomed Mr. Brett Robinson from EMI Solutions to the podium.
6. Mr. Robinson delivered an excellent presentation on "Simplified Methodologies for Controlling EMI/EMC on Circuit Card Assemblies".
7. At the conclusion of the talk, Glenn presented Brett a Certificate of Appreciation and a small token of the chapter's appreciation. He then thanked Brett and the group for their attendance and the meeting was adjourned.

The above is a true record of the meeting:

Signed: \_\_\_\_\_

Chairperson

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Secretary

Date: \_\_\_\_\_