



## Huntsville, AL Chapter

**Chairperson:** Glenn Shelby - [glenn.shelby@nasa.gov](mailto:glenn.shelby@nasa.gov)  
**Co-Chairperson:** Tom Perry - [thomas.a.perry@nasa.gov](mailto:thomas.a.perry@nasa.gov)  
**Secretary:** Tim Travis - [ttravis@rttc.army.mil](mailto:ttravis@rttc.army.mil)  
**Treasurer:** Jim Stone - [jim.stone@adtran.com](mailto:jim.stone@adtran.com)

### Minutes of Meeting

Date: May 10, 2007  
 Location: Mindready Systems

### Attendance:

Total: 44  
 IEEE Members: 21  
 Other attendees: 23  
 Students: None

1. The business meeting was chaired by Glenn Shelby.
2. The refreshments were sponsored by Ken Javor of EMC Compliance. Glenn and the chapter thanked Ken for the great meal.
3. Glenn introduced the 2007 chapter officers to the group. Glenn and chapter members expressed their appreciation to Leigh Cristian and Mindready Systems for hosting the meeting at their facility. He then went over the meeting agenda.
4. The following business items were discussed:
  - A. The 2007 Chapter meeting schedule was reviewed. Glenn asked for ideas concerning additional meeting locations.
  - B. A call was made to recruit one more sponsor for the 2007 EMCS Distinguished Lecturer (DL) meeting meal. The typical cost to sponsor a DL is between \$800 and \$1200. Two sponsors are already committed for \$900 total; at least another \$300 is needed. The benefits of meal sponsorship were explained. The group was asked to contact Glenn Shelby if interested.
  - C. Glenn thanked Jonathan Mack (our chapter webmaster) for keeping the chapter website on the leading edge of technology. He described some of the items on the website such as local EMC opportunities and job opportunity updates. The chapter website location was given to the group:  
<http://ewh.ieee.org/r3/huntsville/emc/index.html>
  - D. Tom Perry provided the current checking account balance to the group, the IEEE L50 annual report status and the chapter budget. The main focus of the budget depends on keeping expenses to a minimum and keeping a nest egg as a reserve for Huntsville EMC 2008. Tom also gave an update on the membership database; he stated that it is up to 230 members.
  - E. Glenn discussed the planning for Huntsville EMC 2008. It is scheduled for 4/29/2008. The date has been tentatively planned with the Von Braun Center. Immediate tasks to be accomplished include: developing a MOU between Section and Chapter, and selecting a topic and speaker. A short list will be sent to chapter members to solicit topic/speaker preference. Glenn asked the group to contact him with speaker topics and to volunteer assistance.
  - F. Glenn informed the group about the next IEEE EMC Symposium to be held in Honolulu Hawaii . He mentioned that this symposium celebrates the 50<sup>th</sup> anniversary of the founding of the IEEE EMC Society. He also described all the work-related benefits of this symposium.
5. Glenn closed the business meeting and welcomed Mr. Ken Javor of EMC Compliance to the podium.
6. Mr. Javor delivered an excellent presentation on "Military/Aerospace EMI requirements and demonstration of historic EMI test equipment used to set test limits".
7. At the conclusion of the talk, Glenn presented Ken a Certificate of Appreciation and a small token of the chapter's appreciation. He then thanked Ken and the group for their attendance and the meeting was adjourned.

The above is a true record of the meeting:

Signed: \_\_\_\_\_  
 Chairperson

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
 Secretary

Date: \_\_\_\_\_