



Huntsville, AL Chapter

Chairperson: Glenn Shelby - glenn.shelby@nasa.gov
Co-Chairperson: Tom Perry - thomas.a.perry@nasa.gov
Secretary: Tim Travis - ttravis@rttc.army.mil
Treasurer: Jim Stone - jim.stone@adtran.com

Minutes of Meeting

Date: September 13, 2007

Location: Adtran

Attendance:

Total: 66

IEEE Members: 28

Other attendees: 38

Students: None

1. The business meeting was chaired by Glenn Shelby. He introduced the chapter officers to the group.
2. The various refreshment sponsors told about their respective company's profile. The sponsors included Amplifier Research, Underwriters Laboratories, and Stanley. Tom Eichelberger of Amplifier Research described some of AR products and services. He also introduced one of AR's sales representatives, Don Brown from Brennan Associates. Doug Parker of Adtran substituted for Jim Stone from Underwriters Laboratories who was unavailable for the meeting. Doug informed the group of Underwriters Laboratories capabilities. Wade Batts from Stanley was unavailable to address the group concerning his company's profile.
3. Glenn and the chapter expressed appreciation to the meal sponsors and to Jeff Whitmire, Paul Stover and the Adtran management for hosting the meeting at their facility. Glenn then went over the meeting agenda.
4. The following business items were discussed:
 - A. The 2007 Chapter meeting schedule was reviewed.
 - B. Glenn discussed the plans for Huntsville EMC 2008. The date for the event has been planned for 4/29/2008. The date has been tentatively set with the Von Braun Center. Paul Stover performed an admirable job of gathering information from the potential speakers. Eight speakers have been contacted and all have responded. All 8 are available on 4/29/2008. Some speakers have sent detailed presentations for review. Chapter officers will review all information and present a "short list" to the chapter for a preference poll. Glenn asked the group to contact him with speaker topics and for volunteer assistance.
 - C. The elections for the 2008 Chapter Officers were discussed. New officers are needed since the current officers have reached their 2 year limit. A tentative schedule was discussed. The call for nominations will be sent on 9/11/2007. The voting begins on 10/1/2007. Results will be tallied on 10/15/2007. The results will be reported to the Chapter and Huntsville Section on 11/1/2007. Glenn encouraged members to run for office. He informed the group that officers would not have to bear all the responsibility for planning the EMC 2008 event. He mentioned that the past chapter officers will be willing to assist and that a committee will be formed to help plan for the event.
 - D. The 2008 Meeting Schedule was reviewed. The call for presentations is tentatively scheduled for 9/12/2007. The 2008 year will likely have 4 monthly meetings, 1 Distinguished Lecturer (DL) meeting and 1 business meeting. A call was made for presentations and for meeting sponsors. Potential speakers were asked to provide a presentation title and a short abstract. It would also be beneficial to submit the presentation if already in existence. The presentation topic list will be sent to the chapter mailing list for selection of the four available presentation slots. The benefits of sponsoring were reviewed and the typical cost was stated. The typical monthly meeting cost ranges from \$300 to \$600 based on number of attendees, meeting location and menu. The typical DL meeting cost is from \$900 to \$1200.
 - E. Glenn informed the group about the next IEEE EMC Symposium to be held in Detroit from August 18-22, 2008.
5. Glenn closed the business meeting and welcomed Dr. Jun Fan, Assistant Professor at the University of Missouri-Rolla, to the podium.
6. Dr. Jun Fan delivered an excellent presentation on "Power Distribution Network Design for High-Speed Printed Circuit Boards". The attendees were very interested in the presentation as evident by the numerous questions and discussions with Dr. Fan after the talk. At the conclusion of the presentation, Glenn presented Dr. Fan a Certificate of Appreciation, a gift card and a small token of the chapter's appreciation. He then thanked Dr. Fan and the group for their attendance and the meeting was adjourned.



The above is a true record of the meeting:

Signed: _____

Chairperson

Date: _____

Signed: _____

Secretary

Date: _____