

## Why Leadership Development?

These days, with personal, family, and job demands on our time and energies, it is hard enough to attend IEEE meetings and events, much less make them happen. Region 3 has always been at the forefront of providing leadership training to its volunteers, doing so before virtually any other IEEE entity. We continue that tradition by offering additional modules and training opportunities at the regional, area / council, and section levels. From a “bare bones” 2 hour session to a full weekend retreat, we stand ready to provide our hard-working volunteers the instruction and tools to not only be successful in their IEEE endeavors but to also receive valuable leadership and personal development training that is readily applicable to their professional and personal lives. This training is provided at no cost to the local sections; all the host entity (section, area, council, or group of sections) has to provide is the local facility and any travel or meal costs for its members, if applicable.

Whether you are a newcomer to IEEE service or an “old hand”, there is a fun-filled, highly informative time to be had learning about the IEEE, about the traits and “secrets” of successful leaders, and even something about yourself.

*Come join us!*

## Region 3 Leadership Development

**Vision:** *A Region 3 that is recognized as an outstanding source for successful, knowledgeable, and effective leaders in not only the Institute but throughout the electro-technology industry.*

**Mission:** *To provide the resources, network, and actions to provide knowledge, tools, and leadership growth to leaders at all levels of organizational units within Region 3.*

### IEEE Region 3 Leadership Development Committee

Chair: Charles Lord  
Bill Ratcliff  
David Green  
Jim Howard  
Bill Harrison  
Charles Hickman  
Dick Riddle  
Bob Duggan  
Jim Beall

For More information:  
[c.j.lord@ieee.org](mailto:c.j.lord@ieee.org)

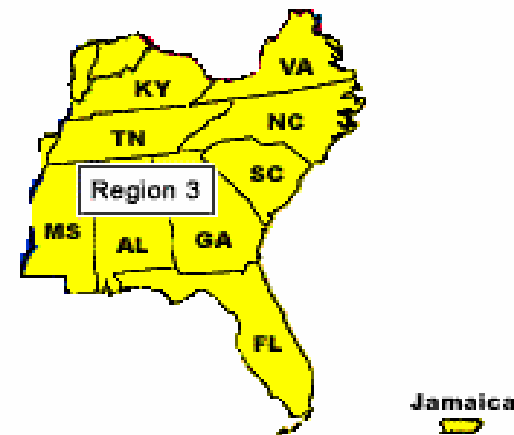
Websites:

Leadership Development - <http://ewh.ieee.org/r3/leadership>

Brochure - <http://ewh.ieee.org/r3/leadership/R3LDFlier.pdf>



## Region 3 Leadership Development 2005



### Developing Leaders for:

- **The IEEE**
- **The Profession**
- **Themselves**



# What Region 3 Has To Offer

## Workshop Formats

We provide training in any format that best serves your volunteers. A few suggestions are offered for possible workshops:

**THE BASIC BASICS:** A 3-hour workshop with mostly lecture and Q/A. Topics cover the basics of Section / Chapter operation, how the Region and its entities are structured, and where to get information. Includes the starred modules listed on right.

**THE SATURDAY SPECIAL:** A six to eight hour workshop that covers all the basics, plus the interactive personality and conflict workshops as well as Communications, Mentoring, Learning modes, Time Management, Presentation Skills (short workshop), and Projects.

**THE WEEKENDER:** A full weekend retreat (Friday eve through Sunday lunch) that includes all of the above, plus the full presentation skills (including practice), strategic planning, networking exercises, and some social time. Can also include your choice of other modules such as Conference Basics. These have been whole-family events and have been held in such fun places as Myrtle Beach and the Biltmore House in Asheville.

**ALL WORKSHOPS INCLUDE:**  
Handouts, CD with all materials, a lot of fun!



## Modules

We are constantly updating and creating new modules to meet the needs of our many volunteers. Here are some of the modules that make up Region 3's Leadership Training:

**Intro to IEEE Region 3 Leadership**—where do we fit in the “big picture” and why are we here?  
30 minutes

**IEEE Leadership 2006**—the “nuts and bolts” of how a section operates, who to call for what and where the resources are.  
2 hours

**Communications Basics for Sections**—how we use all the communication “tools” available to us to communicate and work with one another and how we communicate—both ways—with our members.  
30 minutes

**Time Management**—we can't give you an extra hour each day but we can help you find it.  
15 to 30 minutes

**Learning Styles**—How to teach someone if they are aural, visual, or kinetic— and how to tell.  
15 to 20 minutes

**Presentation Skills**—Yes, it scares all of us. But come and learn in a fun, safe environment. In the long version, you get to practice! Requires some advance pre-work.  
Short version 30 minutes to 1 hour  
Long version add 5-10 minutes per attendee

**Personality Types**—Uses Jungian (Myers-Briggs) type and teaches not only what you are and how you interact with people but how to deal with the other types. Requires pre-work (a fun, easy test to determine your personality type). Long version includes a group activity to discuss a case study to practice “typing” and determining best course of action.  
Short version one hour  
Long version two hours

**Conflict Styles**—Teaches Thomas-Kearney Conflict Styles and what your native style is and how you have to adapt to different situations. Requires pre-work (a fun, easy test to determine your natural conflict style). Long version includes a group activity to discuss a case study to practice resolving conflict and determining others' styles.  
Short version one hour  
Long version two hours

**Projects**—A quick look at a little-known fun activity and on-the-job training for management: Projects! Ideas for section / area / council / region level projects, including examples of past projects and sources for funding.  
15-30 minutes

**Conference Basics**—One of the best projects a section, area, or council can carry out is a seminar, workshop, or conference. Whether you want to host an existing conference or “roll your own”, we give you the basics of how to plan and carry out a successful conference, including a look at the rules as well as the many resources available throughout the IEEE.  
Short version 1 hour  
Long version (includes SoutheastCon details) 2-3 hours  
*Long version recommended for sections planning a SoutheastCon bid*

**Project Management**—How to plan, manage, and carry out successful projects.  
Short version (based on a video by Skillpath) - 3 hours  
Long Version, produced by the Engineering Management Society— 8 hours

**Vision, Mission, and Strategic Planning**—Does your section have a vision of where it wants to be? Do you have a plan? Goals? Have you ever done strategic planning? Come learn how!  
1 hour



*“Never doubt that a small group of thoughtful, committed people can change the world. Indeed, it is the only thing that ever has”*

- Margaret Mead