

From: William LaBelle [wlabelle@rdsi.com]  
Sent: Sunday, January 16, 2000 1:52 PM  
To: Andrew Hargrove  
Subject: Minutes of December 11, 1999 Virginia Council meeting

Andrew,

Attached are the minutes from the December Virginia Council meeting. Let me know if you any problems in opening or reading the file.

v/r,  
Bill LaBelle

## Virginia Council Meeting of December 11, 1999

The Council meeting at the Williamsburg Library, Williamsburg was called to order by Chair Andrew Hargrove shortly after 10:00 AM.

The agenda was distributed by email to the r3-va-council@majordomo.ieee.org from Andrew Hargrove on 08 December 1999 was approved as amended. The first order of business was to welcome David Geer (not present) as the new Council secretary.

The Secretary's report was accepted as distributed by email the r3-va-council@majordomo.ieee.org from Andrew Hargrove on 28 November 1999 20:00.

The Treasurer's report was accepted as presented by Bernie Matta. The report was distributed by email from Bernie Matta on 10 December 1999 01:52. The current balance in the council's account is \$326.69. Ralph Russell inquired as to the minimum balance required by IEEE for sections to remain in good standing. Sean Hayes responded that there was no minimum level.

Andrew Hargrove presented the EXCOM report. He encouraged all sections to review the section requirements and respond. Of interest was the section on communications and the use of the internet for e-Conferencing of IEEE meetings. Andrew stated that the information would apply to the Virginia Council. Sean Hayes presented information on the technology later in the Council meeting. Grove also noted that the members should test their e-Conferencing ability by monitoring the Region 3 meeting on January 29 between 10:00 AM and 4:00 PM. Grove stated that he had forwarded a report on Boy Scout's merit badge to Region by email to Dale Caston (d.caston@ieee.org) the 8 December 1999 04:27.

Ralph Russell presented the Scout Jamboree report distributed by email on 7 November 1999 17:51. Ralph reiterated that the Virginia Council will be sponsoring the Boy Scouts' Electricity & Electronics Merit Badge. Further the Council is developing kits to meet the requirements set forth in the merit badge. The electricity kits has already been developed (1997) and work progresses on kits for the electronics portion of the merit badge. In order to complete the merit badge requirements, a scout spend part of his/her time in lecture and the rest in activities. Ralph Russell stated that future activities of the Jamboree 2001 committee will include recruiting volunteers, about 200, to support the operations at the Jamboree. Sam Harris encouraged the sections to get the word out to its membership.

John Cross and Lynn Simms updated the Council on the Girl Scout Project. Lynn Simms presented the Girl scout position and focus. Ralph Reed suggested that the Girl Scouts should get in contact with Jill Tietjen, Director of Women in Engineering Program, to see if there is common ground may be found in similar efforts in Colorado. John Cross stated that the kits being developed for the Girl scouts should give the girls intuitive notion of what electricity is. When queried on funds being provided by the sections in support of the Girls Scout Project, John stated that he has received monies from only one section at the moment. Ralph Russell inquired on implementation plans once the go-ahead has been given for the Project. John and Lynn responded that two to three troops, about 30 girls, would be in the initial learning. John stated that funding was still being sought in support of the Project. Sections should forward their support funds, \$200, to Bernie Matta, payee is IEEE.

E-Conferencing. Sean Hayes presented a brief on e-Conferencing tools and usage. He stated that software tools that have been successfully used to date include Microsoft MS Chat v2.5 and mIRC. Council members can go to the IEEE web-site [www.ewh.ieee.org/reg/3/e-conf/v1](http://www.ewh.ieee.org/reg/3/e-conf/v1) for more information. Sean also stated that members could get a CD from Region 3 or download the necessary software.

The Central Virginia Section report was approved as presented. The report was distributed by email from Joe Berman on 10 December 1999 17:22.

The Richmond Section report was approved as presented. The report was distributed by email from Mark Gill on 10 December 1999 11:48.

## **VIRGINIA COORDINATING COUNCIL**

Science Teachers Conference: According to Andrew Hargrove the conference was well attended, he attended several of the workshops. Andrew's main objective was to coordinate with officials to get IEEE included in and involved with education.

Legislative liaison: Sam Harris reiterated the need for each Virginia section to continue with locating agents to work with representatives. Sam noted that there was very little activity from any one section. Ralph Russell suggested that instead of trying to get one liaison for each state delegate and senator each section should attempt to get liaisons for just the senators first (approximately 40). Ralph further suggested that the Virginia Council begin with the few volunteers and work as regional (state) liaisons.

Respectfully submitted,  
William LaBelle  
[w.labelle@ieee.org](mailto:w.labelle@ieee.org)