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Sent: Saturday, November 18, 2000 4:04 PM
To: r3-va-council@majordomo.ieee.org
Subject: Secretary's Report, Sept 9,2000

Report on IEEE Virginia Council Meeting
Thurman Room, Preston Library
Virginia Military Institute, Lexington Virginia
September 9, 2000

We did not have a quorum present and so were not able to act on any items officially. We did take straw votes of those present and on that basis we will make several recommendations to the full council.

Quorum members present: Dave Geer, Secretary, Sam Harris, Past Chair, Dan Jackson, VMS Chair, Sam Simmons, Hampton Roads Chair. Five are required for a quorum. Others present: Bill Clayton, Peter Callo, Tom Tullia, NoVA, Dave Livingston, host.

Recommendations:

- I. Scout Jamboree project - The group requested that Ralph Russell provide more frequent progress reports to the Virginia Council.
- II. Bylaws - The attendees recommend that the Bylaws, Draft 2, be submitted to the Virginia Council by e-mail for vote.

Comment:

The following steps are required:

1. Approval by the Council.
2. Ratification by the individual sections.
3. Review by Tracy Hawkins, Manager of Section/Chapter Support, Piscaway.
4. RAB approval.
5. Region 3 signoff by Dick Riddel

On behalf of Andy Hargrove, Dan Jackson Convened an electronic meeting to address approval of bylaws on September 24. Seven votes were cast in favor, with two abstentions. The meeting was adjourned on October 8. Dan requested that the Sections ratify the Bylaws before November 14 so that Grove can notify Tracy Hawkins in time to get this item on the RAB agenda for approval this year. Section Chairs were asked to notify Dan and Grove as soon as each section has ratified the Bylaws.

- III. Election procedure - Tracy Hawkins made no comment regarding the Virginia Council election process for officers. The attendees recommend that the Council affirm the process as listed in the Bylaws and at the first meeting in 2001 ratify the officers as elected.
- IV. Additional Signature on account. We recommend that the Chair, Vice-Chair and Treasurer be the signatures on the account.
- V. Augmenting the treasury - We recommend that the Council request \$125 from each of the four sections to provide operating funds for the Council and to provide funds to support the Council participation as a contributing member of the Virginia Engineering Awards committee.
- VI. Leadership Training - As all four sections elect officers to take office on January 1, we agreed that a Leadership Training session would be of greater benefit early in 2001, Jan or Feb.

After adjourning the VA Council meeting, Tom Tullia convened the VCC meeting. Suggestion was made to examine the benefit of moving some of the Virginia Council committees to function under the Virginia Coordinating Council. These would be the committees which are State wide in function such as Legislative Liaison, State Government Activities, K-12

Education. Committees which are only Region 3 oriented would not be affected. This is an item for discussion via email and at the next meeting.

Dan Jackson, Presiding officer
VA Council, 9 Sept 2000 meeting

Dave Geer, Secretary
VA Council
November 13, 2000