



Virginia Council

Secretary's Report

June 7, 2003

1. Call to Order. The Virginia Council met via electronic conference on June 7, 2003 beginning at approximately 10:00 AM. Sean Haynes served as facilitator. Present were:

Dave Geer, Chair and Virginia Mountain delegate

Sean Haynes, Past Chair and Central Virginia delegate

Bill Clayton, Secretary, Treasurer, and Hampton Roads delegate

John Cross, Richmond Section delegate

Bill Labelle, Membership Chair

Dan Jackson, Bylaws Chair

Dick Riddle, Region 3 Director's Representative
2. Quorum. A quorum was established, however John Cross reserved the right abstain if he felt he could not accurately represent the opinion of the Richmond Section.
3. Welcome. Dick Riddle once again brought greetings and offers support from the Region 3 Director.
4. Secretary. The minutes of the last two meetings were approved as amended.
5. Treasurer. The treasurer's report was approved as posted subject to verification of the paid assessments. The Richmond (or is it Virginia Mountain Section?) assessment will be due at the next face-to-face meeting.
6. Resignation. Dan Jackson joined the meeting just long enough to tender his resignation due to health reasons. Dan Jackson has been a valuable asset to all the leadership in the Virginia Council and will be sorely missed. Our prayers are with him as he continues to fight his prostate cancer. Dan has been nominated as a IEEE Fellow. The election will be held in the fall. We universally feel he deserves the honor.
7. Central Virginia. No report has been received. Carlos was expected to be at this meeting, so he might have had technical difficulties. Sean has not been able to attend their meetings regularly due to his travel schedule, however they did have the ever-popular wine tasting social.
8. Hampton Roads Section. A report has been posted. A concern to our section as a result of the death of one of our officers, is the management of physical property. No one had any particular suggestions although Sean's suggestion that there be a property

master gave me the idea to post the inventory and its custodian of all our equipment on our section web site. This would give us a record the next time something like this happens.

9. Richmond Section. No report had been received. John Cross highlighted their recent meetings that included an April presentation by Virginia Commonwealth University students on their robot and a May meeting with Kelly Dubois of Microsoft explaining Windows and Office XP desktop upgrades.
10. Virginia Mountain Section. No report had been received. Mark Shepard is on travel and was not able to attend.
11. SoutheastCon 2007. A motion was adopted to create an ad hoc committee to explore the possibility of the Virginia Council holding SoutheastCon 2007 tentatively in the Richmond area. Sean Haynes and Adeeb Hamzey are tentatively the co-chairs of the committee, with Sean agreeing to chair if Adeeb declines. The committee will report to the Council at the September meeting. Bill LaBelle volunteered to represent Hampton Roads. Dave will try and get one of their SoutheastCon experienced members to sit on the committee from Virginia Mountain. We will need to identify key individuals such as General Chair, Program Chair, Location Chair, and Student Chair. SoutheastCon 2004 will be in Greensboro, NC which will give us a good opportunity to look at their operation. While they only have about 400 members, the Winston-Salem Section is helping with staffing. Sean will contact Adeeb to confirm his willingness to participate on the committee.
12. Leadership Training. No report was tendered. Adeeb has confirmed that he plans to use the Dominion Virginia Power facility. No date has been set.
13. Past Council Chairs. A motion was adopted to present past chair pins to every living past chair of the Council and continue to award them for all future chairs. The council was established in 1980. Dave Geer volunteered to conduct the research.
14. Volunteer Recruiting. Sean Haynes had nothing further to report, but continued to emphasize the importance of getting new blood into the organization.
15. Committee Chairs. Central Virginia still owes a candidate for treasurer. Dave Geer agreed to fill awards position until a new volunteer can be found. Bill Clayton will provide him with a briefing by email and turn over materials at the next meeting. Dave Geer will approach Adeeb Hamzey to see if he would consider having John Cross represent Richmond on the committee.
16. Committee Reports. Due to the time, the rest of the reports were handled by exception. The awards, communications, and membership reports have been posted to the web. Any other reports will be posted when they are received.

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17. Communications. A motion was adopted to name the consolidation of the Public Communications and Webmaster committees: Communications Committee.
18. SoutheastCon. Dave Geer recommended that everyone read Bill LaBelle's report on SoutheastCon. It is on the Hampton Roads site under the "What's New" section. Look for the "Cool" shades.
19. Girl Scout Project. The Commonwealth Council (Richmond) of the Girl Scouts will have an anniversary in October. They have asked John to bring the Electricity Demonstrator. That is the only scheduled use, so please contact your local Girl Scouts and see if they want to use it. Dave is going to research some questions as to the relationship between our demonstration and the Virginia Standards of Learning.
20. Adjournment. The meeting was adjourned. The next meeting will be September 6, 2003 tentatively in Northern Virginia.
21. Virginia Coordinating Council. Northern Virginia was not present. No VCC meeting was held.

Respectfully Submitted,

William Clayton
Secretary
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