



Virginia Council

Secretary's Report

12 June 2004

1. The meeting was called to order at 1900 26 March 2004 by Dave Geer. Present were:
 - Dave Geer, VC Chair
 - Adeeb Hamzey, VC Vice Chair
 - Bill Clayton, VC Secretary, Acting Treasurer, Communications
 - Dave Livingston, VC Education
 - Bill LaBelle, Hampton Roads, VC Membership
 - Carlos Whaley, Central Virginia Section
 - Tim Gavin, Hampton Roads Section
 - Andy Shulick, Richmond Section
 - Shawn Addington, Virginia Mountain Section
2. A quorum was established.
3. The secretary's reports from 6 September, 21 November 2003, 6 December 2003 were approved as corrected.
4. The treasurer's report was not yet available. A report will be provided by email. The council requested a budget be prepared as part of that report. Carlos Whaley will fill the role of treasurer.
5. Industrial Relations. Bill Sims, b.sims@ieee.org stopped by to discuss Industrial Relations. He is the new Industrial Relations Chair for R3. He wants to set up an Industrial Relations Chair for each Section.
6. Dave Bower presented information on Public Relations.
7. All sections have submitted reports to Region 3.
8. Bill Clayton turned over the awards package to Dave Geer. Dave has agreed to be the interim Awards Chair; however the Council is still looking for a volunteer for the Awards Chair. His first action is to investigate an appropriate award for John Cross in connection with his work on the Girl Scout Project.
9. Dave Geer took action to reword the Bylaws to address the quorum and finances. The executive committee will be limited to the nine elected officers. The quorum will be a simple

majority provided each section is represented. Financial assessments will be only for the purposes of routine operations. Special projects will seek additional funding from sources such as the Region, Headquarters, or commercial sponsors.

10. The communications committee report was not yet available.
11. Dave Livingston had nothing new to report for the Education Committee.
12. The Council is still looking for a volunteer to lead our Graduate of the Last Decade (GOLD) program.
13. Bill LaBelle provided some general comments on the membership levels.
14. No Professional Activities report was filed.
15. John Cross has been promoting the use of the Girl Scout Project. The Electricity Demonstrator is being used at the Children's Engineering Convention will be held in Richmond at the Richmond Marriott West at Innsbrook, March 25 - March 27, 2004. Adeeb Hamzey will be listed as the custodian of the kit. This frees up room in John's garage.
16. The draft of the volunteer recruiting handout was approved. Bill Clayton will investigate printing costs and seek SSVR funding.
17. The leadership training was well received. The Richmond location may have made it difficult for members from Central Virginia and Virginia Mountain to attend. It is preferred that next years be located in one of those geographical areas.
18. SoutheastCon 2007 will need one of the major universities to sponsor the technical paper review. Old Dominion, Hampton, Virginia Commonwealth, and Virginia State will be specifically solicited with letters sent to all other appropriate state institutions soliciting support. We must have a firm commitment from one of these Universities by our June meeting or we will not proceed. We would then have to finalize our high level planning, to include identification of an appropriate hotel and all major committee members by the September Region 3 ExCom meeting.
19. The next meeting will be held on line in June. Some sort of voice conferencing will be used.

Respectfully Submitted,

Bill Clayton
Secretary
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