Meeting Evaluation Form

Date:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Poor</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriate?</td>
<td>1</td>
<td>2 3 4 5</td>
</tr>
<tr>
<td>Adequate time?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Too technical?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Too simple?</td>
<td>Yes</td>
<td>No</td>
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<table>
<thead>
<tr>
<th>Presentation</th>
<th>Poor</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Style</td>
<td>1</td>
<td>2 3 4 5</td>
</tr>
<tr>
<td>Clarity</td>
<td>1</td>
<td>2 3 4 5</td>
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<table>
<thead>
<tr>
<th>Facilities</th>
<th>Poor</th>
<th>Excellent</th>
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<tbody>
<tr>
<td>Location</td>
<td>1</td>
<td>2 3 4 5</td>
</tr>
<tr>
<td>Facility</td>
<td>1</td>
<td>2 3 4 5</td>
</tr>
<tr>
<td>Room setup</td>
<td>1</td>
<td>2 3 4 5</td>
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<table>
<thead>
<tr>
<th>Meal</th>
<th>Poor</th>
<th>Excellent</th>
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<tbody>
<tr>
<td>Price</td>
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<td>2 3 4 5</td>
</tr>
<tr>
<td>Selection</td>
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<td>2 3 4 5</td>
</tr>
<tr>
<td>Preparation</td>
<td>1</td>
<td>2 3 4 5</td>
</tr>
</tbody>
</table>

How did you find out about this meeting?

- [ ] Last Meeting
- [ ] Web Site
- [ ] Daily Planet
- [ ] Virginian-Pilot
- [ ] Mail
- [ ] E-notice
- [ ] IEEE member
- [ ] Other

What topic would you like to see a future meeting?

Other comments or recommendations:

In volunteering with the Institute of Electrical and Electronics Engineers, Incorporated you gain training and experience that you cannot duplicate in school at any price.

Reasons to Volunteer For IEEE
- Can't get fired
- Build your resume
- Establish your own network
- Meet fascinating people
- Polish your people skills (out of site of your boss)
- Expand your communications skills
- View the inner workings of a huge organization
- Learn to navigate organizational politics
- Gain a global perspective
- Spend OPM
- Receive recognition from your peers
- Hang out with people who understand engineering humor

Can't get fired
You can quit. You can be asked to do something else that suits you better. But, at the end of the month you will still be able to make those mortgage payments.

Build your resume
You efforts in support of the IEEE look good on your resume. Just as importantly they are valuable experience at no additional cost to you.

Establish your own network
Not the 802.11 kind of network, but contacts with really smart, influential people that will be there when you have a business opportunity or need to move on to the next job.

Meet fascinating people
IEEE members are involved in some of the most exciting and challenging technical work in the world. But you already knew that or you wouldn't be an EE.

Polish your people skills (out of site of your boss)
This is a variation on our first point. As an IEEE Volunteer you will have the opportunity to interact with a diverse population in a non-threatening environment.

Expand your communications skills
When you were in college did you try to avoid any touchy feely class that wasn't based on state-of-the-art science? Most of us did the same thing. Now you have a chance to start over under the tutelage of engineering mentors.

View the inner workings of a huge organization
The IEEE is the largest technical society in the world. You can be part of its operations. The processes and procedures that make it tick are open to you, the volunteer.

Learn to navigate organizational politics
People are people. Politics do get involved in some aspects. Working with other volunteers who will gladly serve as your mentor, you will learn when to duck and when to push forward. See our first point.
Gain a global perspective
You should already know this one.; IEEE is an international organization. As a volunteer you will gain insight into what that really means.

Spend OPM
Other People’s Money. Well it is really your money: you paid your dues. IEEE turns a significant portion back to the volunteers to implement programs at the local and regional level. As a volunteer, you get to influence the priorities and guide these programs.

Receive recognition from your peers
You developed an elegant design. One that is novel, inexpensive, and highly efficient. All your customer cares is that it is cheap and appears to work. Your peers on the other hand, will be able to realize your true genius.

Hang out with people who understand engineering humor
Engineers do think differently that the rest of the world. Sometimes it is relaxing to be in an environment where you are not so different.

Have we sold the shoes yet?
We sincerely hope you have decided to become an IEEE volunteer. As a volunteer you can pretty much write your own ticket. Here are some suggested volunteer activities that you may want to consider:

Program Development
Arrange one of the next section or chapter meetings in your area.

Awards
Since we are not salaried, our awards and recognition program is an important part of our benefits package. You can help this program by spending a few hours interviewing a nominee and documenting his or her accomplishments for the award submission.

Communications
You know those newsletters you get periodically. They don’t write themselves. You could help by writing an article of local interest.

Membership Development
From time to time, members choose not to renew their membership. Personal contact frequently brings them back. Volunteers contact is more effective than all the junk mail in New Jersey.

Education
IEEE has prepared material to help you introduce electricity and electronics to your local schools.

GOLD
GOLD has nothing to do with Fort Knox. The Graduates of the Last Decade recognizes that too many recent graduates do not appreciate the value of IEEE membership. We need volunteers to reach out to this population and bring them back in to the fold.

Legislative Affairs
We pair you with your local state or federal elected officials, to serve as their legislative advisor on technical matters.

☐ Yes, I want to volunteer to in the local activities of the IEEE. I would like to learn more about specific volunteer activities.

☐ I am interested in volunteering for the most pressing needs of the section.

☐ I am specifically interested in volunteering for:

Level of commitment:
☐ 4 hrs ☐ 8 hrs ☐ 12 hrs

Name:

Preferred contact method:

☐ Email: ________________________________

☐ Phone:

☐ Daytime ☐ Evenings or weekend