

IEEE Virginia Mountain Section
Executive Committee Meeting Minutes
February 21, 2002
Clarion Hotel Roanoke Airport

Call to Order

5:31 pm

In Attendance

Shawn Addington, Mark Shepard, Howard Moses, Dave Livingston, Dave Geer, Dan Jackson, Ira Jacobs, John Fennick,

Cy Harbourt, Dave Kingma

Minutes from January Meeting **Howard Moses**

The minutes were reviewed, and accepted without revision

Financial Status –Shawn Addmgton

Signature card and Signing Authorization Form have been submitted to HQ

Transition from Mark to Shawn complete

L-5D Completion –Howard Moses

To be finalized tonight and sent off to HQ ASAP

Transition Steps Done –no report

Robotics Update –fra Jacobs

\$250. sponsorship of First Robotics Team approved

Committee Chairmen Status –Howard Moses

Awards –fra Jacobs

Education –Russell Churchill (tentative)

Membership Development –Dan Jackson

Nominations –Dave Kingma (junior past chair); other past chairs can serve on committee, as well

PACE –vacant (advertisement to appear in newsletter)

Program –Mark Shepard (vice chair)

Publicity –Dave Kingma

Student Activities –Dave Livingston

New Webmaster is needed (John F. is relocating)

Program, Publicity, and Membership Development Chairs are required by Bylaws

VA Council Education Chair –Russell Churchill (tentative)

VA Council Representative –Dave Geer

Newsletter - possibly split away from Webmaster

May Newsletter will be late, dropped, or replaced with 1-page briefing

Possibility of involving students

Announcements and more information regarding Newsletter Editor vacancy to appear in newsletter

John F. to assist in transition process

Chapter Activities –Howard Moses

Industry Applications (Cy) –no report

Industrial Electronics/Computer/Control Systems (Dave G.) –any interest in writing questions for PE Exam?

LEOS (Ira) –no report

Microwave (Dam) –no report

Region 3 Activities –Dan Jackson

Possibility for further involvement in Region 3

Howard Moses on Region 3 Committee, as Section Chair; other Committee Members include Dave Geer and Dan Jackson

April 5-7 meeting in Columbia SC

Goal Preparation Committee –no report

Adjourn

6:36 pm

Respectfully Submitted,

1. Shawn Addington

Secretary/Treasurer IEEE Virginia Mountain Section -2002